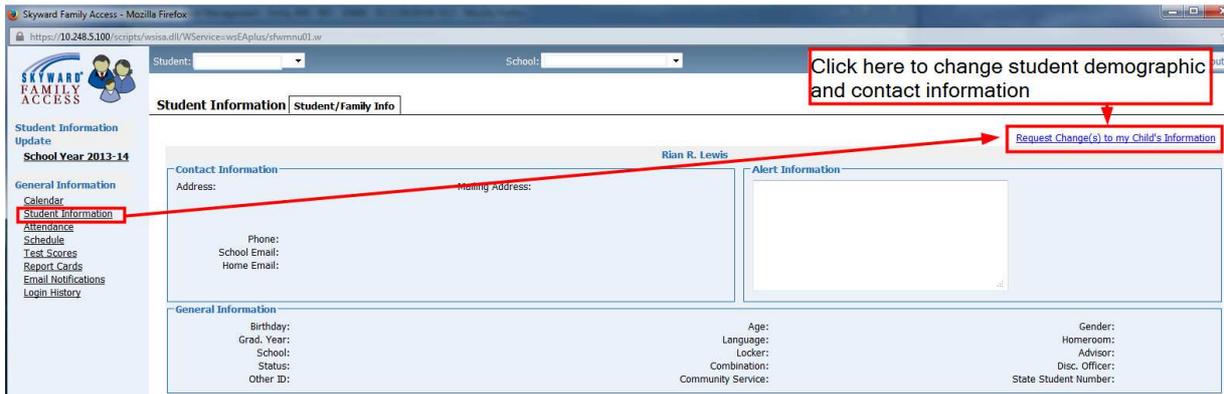# Skyward
Options to Change Student Demographic and Contact Information

1. Login into Skyward as a Parent/Guardian (not as a student)
2. Click on 'Student Information'
3. Click on 'Request Change(s) to my Child's Information

4. Click on the request area you would like to change.
5. Make the changes and click on 'Save'
6. Changes are then made in the following way…
   a. Changes such as an address change are queued in the office for verification and approval.
   b. Changes such as an email change are automatically saved in the system.