

## PLEASANT GROVE HIGH SCHOOL FEE PAYMENT OPTIONS

Please choose one of the following options

### FINANCE REGISTRATION OFFICE HOURS

August 9<sup>th</sup> – 11<sup>th</sup>

8:00am – Noon

#### **MAIL-IN REGISTRATION**

All mail-in registration needs to be received in our office by August 19<sup>th</sup>, 2016. Simply mail in the following items:

- Fee Statement (Please indicate on fee schedule which fees you are paying)  
\*Note that the Activity Fee is required of all students.
- Fees can be printed at [www.myschoolfees.com](http://www.myschoolfees.com)
- Your payment: Check, Visa, MasterCard, Discover or ACH form, if applicable. (\$2 monthly fee for ACH patrons)
- Mail-In Registration is NOT an option for Fee Waiver applicants. You must see a school administrator for Fee Waiver approval.

#### **ONLINE PAYMENT OF FEE**

Follow the attached instructions to take advantage of this service:

- Completed parking form

\*Please be aware a \$1 convenience fee will be added.

#### **WALK-IN REGISTRATION**

Walk-in registration will be available during the above listed hours. Please bring with you the following to the Finance Office.

- Student Fee Statement
- Your payment: Check, Cash, Visa, MasterCard, Discover or ACH form, if applicable. (\$2 monthly fee for ACH patrons)
- Fee waiver application and verification of income, if applicable. (Include copies of 2015 Income Tax and 3 current pay stubs)

Fee Waiver proof of eligibility will be required for each student. A separate application must be submitted for each school. The application must be completed every year.

All student information must be updated online in the Skyward system for registration to be complete. Please follow the attached instructions.