

# How To Pay Using My School Fees in 5 Easy Steps

MySchoolFees will be replacing Alpine One Stop as our online payment portal. All required courses and optional fees can be paid online at [myschoolfees.com](https://myschoolfees.com).

**STEP #1** Create an account using your email and setting up a password. Once logged in, enter your student's ID to display fees. If you already have an account, log in with your current email and password.

**STEP #2** You will not be able to pay for additional fees until the required registration fees are paid. To view your student's required fees, click on the [show required registration fees](#) button. Add all the required items to your cart.

Show Required Registration Fees

**STEP #3** If you would like to add a yearbook, parking pass, PTSA Membership dues or other additional items, select the [show optional registration fees](#). Add additional items to your cart.

Show Optional Registration Fees

**STEP #4** If you have additional sports or extra curricular fees that need to be paid, select the Other Categories drop down and go to the needed sport or activity.

- Select from Other Categories

**STEP #5** Once all the items have been added to your cart click on the cart button in the upper right hand corner and checkout.