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*Mountain View High School 2015-16*

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## Aloha Mountain View Parents and Students,

On behalf of the teachers and staff of Mountain View High School, I welcome you to the 2015-2016 school year. As a new chapter begins for our Sophomores, Juniors, and the Senior class of 2016, I want to share with you some of the successes of the 2014-2015 school year. Looking back at our accomplishments this past year, we have so much to be proud of. All indicators that we track regarding the success of our school improved in 2015. Our graduation rate will be the highest in Mountain View's history, eclipsing the 90% mark. Our ACT scores, based on the ACT college readiness assessment is the highest we have on record in Mountain View's history. Our SAGE scores drastically improved in all areas over the previous year. Our student enrollment in college level Concurrent Enrollment courses continue to be among the highest in the state of Utah. We administered over a hundred more Advanced Placement tests than the previous year, while maintaining a passing rate of over 80%, which is amongst the highest in the district and state.

The successes of our school are not only academic. We took home more district and state awards in the Fine Arts Department than in any other year in Mountain View's history. Our Choir, Drama and Band performing groups also took home high marks and superior ratings in

district and state competition. Additionally, our Career, Health and Technical classes saw students win state and national awards in Computer Numerical Control, Architecture Renovation, and Parliamentary Procedure. All in all, our students at MVHS have achieved remarkable things both inside and outside of the classroom in 2015. I am hopeful that the 2016 school year will bring even more success for our students and our community.

We created this handbook so that you can readily access information to commonly asked questions about Mountain View. By studying the campus map you can locate your classrooms. MVHS student policies and procedures are also found in this handbook. Please spend time familiarizing yourself with school policy and specifically our attendance policy, electronics policy and our dress code policy.

The handbook is only one of many useful tools we make available for our students here at Mountain View High School. Please stay current on all events with the updated calendar on the Mountain View High School website:

<http://mvhs.alpineschools.org>.

As we begin another school year at the best high school in the state of Utah, I encourage you to **Engage** in all school activities, to **Achieve** great things in all of your academics and other activities you participate in, and to **Contribute** to the success of others. It is truly great to be a Bruin!

Sincerely,

*Taran Chun*

Dr. Taran Chun, Principal  
Mountain View High School

## ASSISTANT PRINCIPALS



Chas DeWitt



Belinda Talonia



Derek Elison

## CONTACTING MOUNTAIN VIEW HIGH SCHOOL

Address ..... 665 W Center Street  
Orem, UT 84057  
Administrative Office..... 801-610-8160  
Counseling Office ..... 801-610-8161  
Attendance Office..... 801-610-8162

**To Check Calendar of Events and Activities, Make On-line  
Payments, Check Grades and Attendance (link to Skyward),  
Etc.:**

MVHS Website ..... <http://mvhs.alpineschools.org>

### To Follow MVHS Sports and Events

 Follow @mvhsbruins on Twitter

### To Receive Important Announcements on your Phone

Text "follow @mvhsinfo" to 40404

### To Contact Alpine School District

Alpine District Website..... <http://alpineschools.org>

### To Contact Buses

ASD Transportation Dept..... 801-610-8850

## **MOUNTAIN VIEW SCHOOL SONG**

We are the fighting Bruins of Mountain View,  
Our song is heard; our story told,  
About a team that's tough –  
We're telling you –  
A victory will soon unfold!

Mountain View, we are a winning team.  
See our colors gleam.  
Always you will reign supreme –  
The cardinal, white, and gold.

We are the fighting Bruins of Mountain View,  
Our song is heard; our story told,  
About a team that's tough –  
We're telling you –  
A victory will soon unfold!

M--V--H--S  
M-V-H-S THE BEST!

# Mountain View High School 2015-16

## BELL SCHEDULES

### Collaboration Day

#### Monday Schedule 1

A1/B5	7:45 – 8:55
A2/B6	9:00 – 10:15
	(5 min for announcements)
A3/B7	10:20 – 11:30
LUNCH	11:30 – 12:00
A4/B8	12:05 – 1:15

TEACHER WORK TIME 1:15 – 1:45 pm  
TEACHER COLLABORATION 1:45 – 2:45 pm

### Bruin Time

#### Tuesday Schedule 1

Report to A1/B5	7:45 – 7:50
	(5 min for announcements)
Intervention Time	7:50 – 8:25
A1/B5	8:30 – 9:45
A2/B6	9:50 – 11:05
A3/B7	11:10 – 12:25
LUNCH	12:25 – 12:55
A4/B8	1:00 – 2:15

### Regular School Day

#### Wednesday – Friday, Schedule 1

A1/B5	7:45 – 9:10
A2/B6	9:15 – 10:45
	(5 minutes for announcements)
A3/B7	10:50 – 12:15
LUNCH	12:15 – 12:45
A4/B8	12:50 – 2:15

### Assembly 2<sup>nd</sup> Period

#### Schedule 2

A1/B5	7:45 – 8:50
	Report to A2/B6 8:55
ASSEMBLY	9:00 – 10:00
A2/B6	10:10 – 11:15
A3/B7	11:20 – 12:30
LUNCH	12:30 – 1:00
A4/B8	1:05 – 2:15

### Assembly 1<sup>st</sup> Period

#### Schedule 4

A1/B5	7:45 (Report to A1/B5)
Assembly	7:55 – 8:55
A1	9:00 – 10:05
A2/B6	10:10 – 11:15
A3/B7	11:20 – 12:30
LUNCH	12:30 – 1:00
A4/B8	1:00 – 2:15

### End of Day Assembly

#### Schedule 3

A1/B5	7:45 – 9:00
A2/B6	9:05 – 10:20
A3/B7	10:25 – 11:40
LUNCH	11:40 – 12:10
A4/B8	12:15 – 1:30
ASSEMBLY	1:40 – 2:15

## FACULTY & STAFF E-MAIL ADDRESSES

All addresses are: [@alpinedistrict.org](mailto:alpinedistrict.org)

### ADMINISTRATORS

T. Chun.....tchun  
C. DeWitt.....cdewitt  
J. Elison .....delison  
B. Talonia ....btalonia

### COUNSELORS

T. Blatter ..timothyblatter  
J. Harrison ..jharrison  
L. Robert .....lrobert  
R. Smith.....rsmith

### FACULTY

A. Atkin.....aatkin  
C Bahr ...christopherbahr  
T. Barney.....tbarney  
M. Baugh..marcelabaugh  
A. Bell.....anabell  
G. Beveridge...gbeveridge  
J. Bjornstad .....jbjornstad  
C. Blevins .....cblevins  
K. Boswell.....kboswell  
J. Bowman.....jbowman  
S. Boyack.....sboyack  
M. Brown ....mbrown  
D. Carpenter...dcarpenter  
R. Castro.....rcaastro  
G. Clark.....gclark  
J. Clark....jchantawansri  
C. Clegg...cadenclegg S.  
S. Codner.....scodner

L. Coy.....lcoy  
N. Criman ....ncriman  
A. Dalley.....adalley  
N. DeWitt....  
K. Drummond..kimberlydrummond  
D. Earl.....dearl  
C. Farias.....cfarias J.  
M. Fieldsted..mfieldsted  
B. Francis.....bfrancis  
J. Fong .....jfong  
C. Greenwood..cgreenwood  
A. Groves.....agroves  
R. Hallam ....rhallam  
H. Heriford...hheriford  
E. Herring ..eherring  
J. Hicken.....jhicken  
A. Hulet.....ahulet  
B. Hymas .....bhymas  
L. Hopkins...lhopkins  
N. Kelley .....nkelley  
J. Kuresa-Roden....  
B. Lant .....blant  
D. Macias....dmacias  
J. Merrill .....jmerrill  
K. Paturzo.....kpaturzo  
B. Paxton.....bpaxton  
J. Peery .....jpeery  
B. Porter .....brindiporter  
M. Read .....mread  
R. Rehrer .....rrehrer  
D. Robinson ....drobinson  
W. Sam Fong ...wsamfong

K. Sikander.....ksikander  
J. Spencer....jaredspencer  
A. Stanford.....astanford  
S. Steadman...ssteadman  
E. Silva.....esilva  
R. Stoddard ..rstoddard  
M. Strauss.....mstraus  
B. Taylor ..brettaylor  
J. Thurston..jthurston  
K. Tonga .....ktonga  
K. Walker ..karstenwalker  
R. Whitney...rebeccawhitney  
T. Winiecke...twiniecke  
L. Wong...lwong

### STAFF

H. Arledge ..harledge  
R. Beers.....rbeers  
R. Chatterleyrchatteley  
K. Clay .....karmel  
B. Davis .bonniedavis  
K. Hausauerkhausauer  
D. Jensen...ddjensen  
B. Kruger.....bkruger  
J. Memmottjmemmott  
S. Porritt.....sporritt  
K. Prestwich...kprestwich  
F. Sanchez.....  
D. Wayman.....dwayman

# BRUIN DANCES

\*Dates subject to change

\*Purchased in advance

MVHS Student ID Cards are required at all dances

DATE <sup>+</sup>	DANCE	DATE DANCE	TIME	COST	LOCATION	SPONSOR
Sat. Sep.12	Homecoming	Boys' Choice	8:30-11:00 pm	\$30* or \$35	TBA	Student Council
Fri. Oct. 30	Monster Mash	Optional	8:30-11:00 pm	\$5	New Gym (in back)	Student Council
Sat. Nov. 14	Sadie Hawkins	Girls' Choice	8:30-11:00 pm	\$12* or \$15	New Gym	Cheer/ Orchesis
Sat. Jan. 23	Preference	Girls' Choice	8:30-11:00 pm	\$30* or \$35	TBA	Student Council
Sat. Feb. 20	Sweethearts	Boys' Choice	8:30-11:00 pm	\$12* or \$15	New Gym	FCCLA
Sat. Mar. 26	Black Light Stomp	No	8:30-11:00 pm	\$5	B Gym	Senior Class
Sat. Apr. 23	Junior Prom	Boys' Choice	8:30-11:00 pm	\$30* or \$35	TBA	Junior Class
Sat. May.14	MORP	Girls' Choice	8:30-11:00 pm	\$12* or \$15	New Gym	Bruin Crew
Thurs. May 26	End of Year	No	8:30-11:00 pm	\$5	Bruin Bowl	PTSA

MVHS dress code is enforced at all dances



# ASSEMBLIES

DATE <sup>+</sup>	ASSEMBLY	SPONSOR	LOCATION	SCHEDULE
Wed. Aug. 19 (A day)	Hi Week	Student Council, Mack Fieldsted	Auditorium	During 2 <sup>nd</sup> Per. Schedule #2
Fri. Sep. 11 (A day)	Homecoming	Student Council, Mack Fieldsted	Auditorium	During 2 <sup>nd</sup> Per. Schedule #2
Fri. Oct. 23 (B day)	Spirit	Student Council, Mack Fieldsted	Gym (Term 1)	End of Day Schedule #3
Thurs. Nov. 12 (B day)	Freedom	Bruin Crew Fine Arts Jeralyn Merrill	Auditorium	During 1 <sup>st</sup> Per. Schedule #4
Fri. Dec. 18 (A day)	Christmas	Fine Arts Department	Auditorium (Term 2)	During 1 <sup>st</sup> Per. Schedule #2
Fri. Jan. 22 (A day)	Spirit	Student Council, Mack Fieldsted	Gym	End of Day Schedule #3
Fri. Feb. 19 (B day)	Multi- Cultural	Multi-Cultural Club Belinda Talonia	Auditorium	During 2 <sup>nd</sup> Per. Schedule #2
Fri. Apr. 25 (B day)	Election	Student Council, Mack Fieldsted	Auditorium (Term 3)	During 1 <sup>st</sup> Per. Schedule #2
Thurs. April 21 (B day)	Academic	PTSA & Bruin Crew Jeralyn Merrill	Auditorium	During 2 <sup>nd</sup> Per. Schedule #2
Fri. May 6 (A day)	Ken Garff/ Sports Rec.	Bruin Crew Jeralyn Merrill	Gym	During 2 <sup>nd</sup> Per. Schedule #2
Wed.. May 25 (B day)	Senior Send- Off/Talent	Student Council, Mack Fieldsted	Auditorium (Term 4)	8:00 a.m.

\*Dates subject to change

# Mountain View High School 2015-16

## Alpine School District 2015-16 AB Calendar

August/September				
M	T	W	TH	F
		19 A	20 B	21 A
24 B	25 A	26 B	27 A	28 B
31 A	1 B	2 A	3 B	4 A
7	8 B	9 A	10 B	11 A
14 B	15 A	16 B	17 A	18 B
21 A	22 B	23 A	24 B	25 A
28 B	29 A	30 B		

October				
M	T	W	TH	F
			1 A	2 B
5 A	6 B	7 A	8 B	9 A
12 B	13 A	14 B	15 A	16 B
19	20 A	21 B	22 A	23 B
26 A	27 B	28 A	29 B	30 A

November				
M	T	W	TH	F
2 B	3 A	4 B	5 A	6 B
9 A	10 B	11 A	12 B	13 A
16 B	17 A	18 B	19 A	20 B
23 A	24 B	25 A	26 B	27 A
30 A				

December				
M	T	W	TH	F
	1 B	2 A	3 B	4 A
7 B	8 A	9 B	10 A	11 B
14 A	15 B	16 A	17 B	18 A
21	22	23	24	25
28	29	30	31	

January				
M	T	W	TH	F
				1
4 B	5 A	6 B	7 A	8 B
11 A	12 B	13 A	14 B	15 A
18	19 B	20 A	21 B	22 A
25 B	26 A	27 B	28 A	29 B

February				
M	T	W	TH	F
1 A	2 B	3 A	4 B	5 A
8 B	9 A	10 B	11 A	12 B
15	16 A	17 B	18 A	19 B
22 A	23 B	24 A	25 B	26 A
29 B				

March				
M	T	W	TH	F
	1 A	2 B	3 A	4 B
7	8 A	9 B	10 A	11 B
14 A	15 B	16 A	17 B	18 A
21 B	22 A	23 B	24 A	25 B
28 A	29 B	30 A	31 B	

April				
M	T	W	TH	F
				1 A
4	5	6	7	8
11 B	12 A	13 B	14 A	15 B
18 A	19 B	20 A	21 B	22 A
25 B	26 A	27 B	28 A	29 B

May				
M	T	W	TH	F
2 A	3 B	4 A	5 B	6 A
9 B	10 A	11 B	12 A	13 B
16 A	17 B	18 A	19 B	20 A
23 B	24 A	25 B	26 A	27 B
30	31			

**1st Term**  
August 19 - October 23  
A Days = 22  
B Days = 22  
Total Days = 44

**2nd Term**  
October 26 - January 12  
A Days = 22  
B Days = 22  
Teacher Comp = 1  
Total Days = 45

**3rd Term**  
January 13 - March 18  
A Days = 23  
B Days = 22  
Total Days = 45

**4th Term**  
March 21 - May 27  
A Days = 22  
B Days = 23  
Teacher Comp = 1  
Total Days = 46

**Trimester 1**  
August 19, 2015 - November 13, 2015

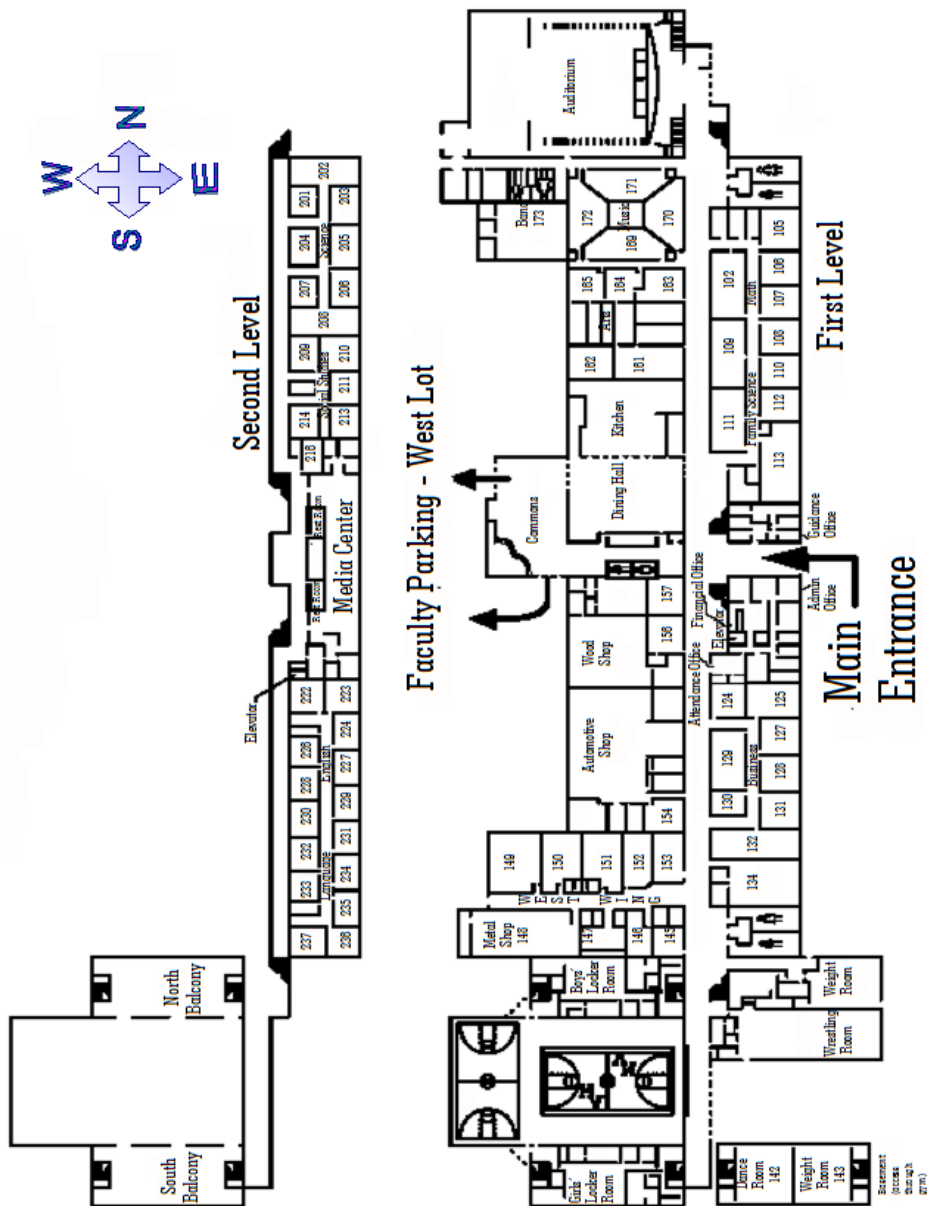
**Trimester 2**  
November 16, 2015 - February 26, 2016

**Trimester 3**  
February 29, 2016 - May 27, 2016

August 14- Professional Development  
August 17-18- Teacher Contract Days  
August 18 - 7th/10th Grade Day (optional)  
August 19- First Day of School  
September 7- Labor Day  
October 15-16- Fall Break  
October 19- Professional Development  
November 25- Teacher Comp. Day  
November 26-27- Thanksgiving Break

Dec. 21 through Jan. 1- Christmas Break  
January 18- Martin Luther King Day  
February 15- Washington-Lincoln Day  
March 7- Professional Development  
April 4- Snow Make-up Day  
April 5- Teacher Comp. Day  
April 6-8- Spring Break  
May 27- Last Day of School  
May 30- Memorial Day

# MAP OF MVHS



**POLICIES AND PROCEDURES  
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## ITEMS FOR REFERENCE

### **A-1 Accidents**

1. Every accident in the school building or on the school grounds must be reported to the Attendance Office Secretary as soon as possible.
2. Accident insurance may be purchased from Student Assurance Services, Inc.; forms are available in the Attendance Office.

### **A-2 Address Change**

Please promptly notify the Guidance Office if you change your home address or telephone number. In case of an emergency, it is to your advantage to have your correct address and telephone number on file.

### **A-3 Assembly Conduct**

Courtesy is the key for assembly conduct. Please note the following expectations:

1. **Sit with class in designated area.**
2. Be on time.
3. Remain seated during entire performance.
4. Applaud appropriately.
5. Show respect to all performers.
6. **Turn off cell phones.**

### **A-4 Athletic Eligibility Requirements**

(See also Utah High School Activities Association)

Students who compete in UHSAA competition must be considered a full-time student (no fewer than six classes) and maintain a 2.0 grade point average ("C" average). They must have maintained a 2.0 in the quarter preceding that in which they will participate.

**No student will be eligible to represent the school** if more than one subject was failed in the preceding grading period. Each period failed in a multi-period class counts as a separate failing grade.

A student denied the right to participate may improve grade deficiencies and failures through various educational programs, tutoring, dual enrollment or by other methods acceptable to the school. Students who have been officially identified in Special Education will qualify to participate by successfully meeting their Individual Education Plans.

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### **Student Athlete Attendance Policy**

In order to stress and encourage school attendance and the importance of this positively affecting all areas of student success, the following Sports Attendance Policy has been adopted for the 2015-2016 school year and beyond.

1. If a student athlete falls to the Bronze Level Attendance, he or she will be withheld from competition immediately until his or her attendance is made up so that it is no longer in the Bronze Level.

Students fall into the Bronze Level when they have

- 8 or more unexcused class period absences per term
- 8 or more tardies per term
- 21 or more excused class period absences per term
- 1 or more Truancy (Y) periods per term

2. Make up can only be done with Saturday School. Saturday School Attendance makes up one unexcused absence and two tardies. Making up attendance through Saturday School will qualify a student to compete the next week, provided they are no longer in the Bronze Level and do not fall back into it.

3. Students must “stay to play.” A student may not compete if they have even one unexcused absence/truancy on the day of a competition.

Example: If a student reaches the Bronze Level on a Monday or has a truancy, he or she will not be able to compete in any sporting event that entire week until Saturday School is completed at the end of that week.

### **Student Athlete Drug and Alcohol Policy**

The use of illegal drugs, alcohol, and/or tobacco is strictly prohibited for any athlete who participates for and represents Mountain View High School.

If a student athlete is found to be using illegal drugs, alcohol, and/or tobacco products either on school property or off, he or she will -

#### **A. FIRST OFFENSE**

1. Lose the privilege of competing in games, events, matches, etc. until four Alpine District sponsored drug and alcohol classes are attended and completed.
  - a. This is a minimum of two weeks, as drug and alcohol classes are offered per District class schedule (which tends to be twice a week).
  - b. The student athlete will not be able to practice as

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well as compete until these classes are completed (per UHSAA ruling Article 10, Section 1..A..1 p. 50 of UHSAA Handbook).

2. Be required to complete 25 hours of community service before returning to play in games, events, matches, etc.
  - a. The respective sport's coach will be required to oversee and document these service hours.
  - b. The student athlete will not return to play until the Athletic Director has this documentation.
3. Additional consequences may be assigned by each sport's respective head coach as outlined by individual sport's disclosure document.

### **B. SECOND OFFENSE**

**On the second offense, the student athlete will lose the privilege of competing in any game, event, match, etc. for the remainder of that sport's season.**

### **B-1 Bus Regulations**

Riding the school bus is a privilege. Improper conduct on the bus will result in denial of that privilege.

### **C-1 Cafeteria/Dining Hall**

1. Student behavior in the dining hall should be based on courtesy and cleanliness. **You are responsible for cleaning the table at which you sit, and putting all trash in the proper containers.**
2. Students who act irresponsibly or behave inappropriately may be suspended.

### **C-2 Cell Phones/PDA's**

Cell phones, PDA's and other electronic items are not to be used during academic time. This includes the use of text messaging, games, etc. Inappropriate use of camera phones could lead to suspension and or criminal prosecution. **Headphones will not be allowed to be worn in class and should be kept out of sight. If headphones are in sight, teachers may confiscate the electronic device.**

### **C-3 Class Change**

Once registration is complete, changes in class schedules should be avoided as much as possible. After meeting with a counselor, If a change becomes

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necessary, school policy allows two weeks to make adjustments. Class changes extend one more week only with a teacher referral and administration approval. Students must complete the class change form and pay a \$5 charge for changing the class before the transfer is official. The completed form must be returned to the counselor in order to make the change in the computer. Delay in completion may mean loss of credit.

### **C-4 Clubs**

1. Students are encouraged to participate in social activities at the school. All clubs and/or social groups will:

- a. Exist for the benefit of all students of the school.
- b. Extend membership opportunities to all registered students.
- c. Be organized in such a way that membership cannot be determined, even in part, by the popular vote of any of the club members.
- d. Submit charters, constitutions, and by-laws which are consistent with the rules and regulations herein stated and which will be approved by the principal, superintendent/board of education.
- e. Be under sponsorship of one or more faculty members
- f. Receive administrative approval prior to advertising any event.

2. In order to be eligible to participate in any club, a student must return a signed parental permission form for that club.

3. In keeping with the spirit of the district policy concerning school clubs, Mountain View High School takes the following position:

It is our strong recommendation that students affiliate only with authorized school clubs. If however, a student chooses to join and participate with another group or groups, he or she should be aware of the following:

- a. Unauthorized clubs, club members or their pledges are not allowed to conduct any activities at school, at any school activity or on the school campus at any time.
- b. Unauthorized club members may not, at any time, use the name of the school directly or indirectly in any of their activities.

4. Any Mountain View High School student found in violation of the above school policy will be subject to disciplinary actions outlined in district policy.

In addition to clubs, Mountain View sponsors extracurricular organizations that are either Utah State Office of Education approved Career and Technical Student Organizations (CTSO's) or national scholastic organizations. These extracurricular organizations require a faculty advisor and administrative approval.

Other extracurricular opportunities are available that are associated with enrollment in a particular class or that are competition or performance events that require audition or selection.



**C-5 School Colors**

The school colors are cardinal red, gold and white.

**C-6 Creating a False Emergency**

Any student who creates a false emergency by setting off a fire alarm is violating the law and will be suspended from school and referred to juvenile court. A referral to the district for expulsion may also result

**D-1 Dress and Grooming Standards**

**Fads and extremes in student appearance tend to attract improper attention and interfere with the educational process.**

The Alpine School Board of Education requires students to conform to community standards and avoid extreme, unsafe or inappropriate dress or appearance. State law also requires that appropriate footwear be worn at all times. Those who do not follow the dress and grooming standards may be asked to change or may be sent home.

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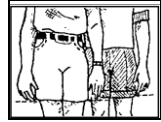
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The following list outlines examples of inappropriate dress which should not be worn to school:

1. Tank tops and/or shirts with spaghetti straps, midriff/belly shirts, or off-the-shoulder tops



2. Short shorts or short skirts (length must be below the finger tips, including the skirt slit.) The four finger weight rule only applies to formal dresses at dances (No tank tops allowed for boys and girls).



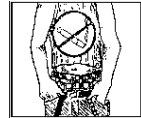
3. Clothing that is torn or ripped in the "Cover Zone" (The gray clothing in the picture is the "Cover Zone".)



4. Revealing clothing that is too short, too low cut, not covered in the "Cover Zone" (The gray clothing in the picture is the "Cover Zone".)



5. Display of undergarments



6. Clothing with inappropriate language, slogans or pictures, including drugs, alcohol, violence and/or sexual innuendoes



7. Hip chains attached to jeans (considered unsafe) must be tucked into the pocket



8. Clothing, jewelry, or backpacks with spikes



9. Extreme hair styles that are distracting.

10. Anything identified as gang attire, i.e., gang colors, bandanas, etc.



11. Offensive tattoos or extreme piercings - need to be covered or removed.

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## *Mountain View High School 2015-16*

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Although opinions may vary, interpretations of the standards are both the right and responsibility of the MVHS administration.

### **E-1 Emblem**

The official emblem of the school is an "MV".

### **E-2 Equal Opportunity**

Mountain View High School is an equal opportunity institution. The school will not discriminate on the basis of sex, race, creed or national origin in any educational or activity programs.

### **F-1 Fighting**

Fighting among students is prohibited. Participants may be subject to suspension and referral to the police and juvenile court for disorderly conduct, disturbing the peace or disrupting the school process. Repeated incidents of fighting will result in a district hearing with possible expulsion from Alpine School District.

### **F-2 Fire Lane**

The area adjacent to the building and at the southwest exit has been designated as a fire lane and by law must be kept clear of all vehicles. Vehicles found in these areas will be ticketed and have a warning placed on the windshield. Further violations may result in the vehicle being chained or towed away at the owner's expense.

### **F-3 Fireworks**

According to the Utah State and Orem City codes, it is unlawful for students to use or have fireworks (including firecrackers) in their possession. Students found in violation may be referred to the police and to the administration for disciplinary action.

### **F-4 Flag Decorum/Procedures**

The following is a suggested guide for the faculty and students at Mountain View High School to show proper respect for the National Colors, National Anthem and *Pledge of Allegiance*:

- **Monday morning classroom flag ceremony**

When the National Anthem/Pledge of Allegiance is announced, students and teachers should stand at attention, face the flag (no moving or talking), and recite the *Pledge of Allegiance* at the appropriate time.

- **Additional Activities**

Similar procedures should be followed at various events such as: athletic contests, assemblies and special programs which include the playing of the National Anthem and/or the reciting of the *Pledge of Allegiance*.

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# Mountain View High School 2015-16

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## G-1 Guidance Information

ALPINE SCHOOL DISTRICT  
MOUNTAIN VIEW HIGH SCHOOL

### Graduation Requirements

(Including Grades 9-12)

#### 4.0 Credits English

##### **(3.0 English Core and**

##### **1.0 Language Arts Elective)**

1.0 English 9

1.0 English 10

1.0 English 11

1.0 Language Arts Elective

#### 3.0 Credits Science

##### **(2.0 Science Core and**

##### **1.0 Science Core Elective)**

*Science Core taken from 2 of the 4 quadrants:*

Earth Science (9<sup>th</sup> Grade)

Biology

Chemistry, Chemistry H,

Physics, Physics H, Physics AP

*Electives:*

BioTech

Medical Anatomy & Physiology

Zoology/Botany

#### 3.0 Credits Math

##### **(2.0 Math Core and**

##### **1.0 Math Core Elective)**

1.0 Elementary Math

1.0 Advanced Math

1.0 Math Core Elective

#### 3.0 Credits Social Studies

0.5 World Geography

0.5 World Civilization

1.0 U.S. History

0.5 Social Studies Elective

0.5 Government and

Citizenship (12<sup>th</sup> Grade)

#### 1.5 Credits Movement/Fitness

0.5 PE Skills

0.5 PE Fitness

0.5 PE Elective

#### 1.5 Credits Fine Arts

#### 1.0 Credit Career Tech

#### .5 Credit Computer Tech

#### .5 Credit Financial Literacy

#### .5 Credit Health

#### 9.5 Credits General Elective

### 28 TOTAL CREDITS

\_Students will meet annually with a counselor to update the CCR (College and Career Readiness).

\_Duplicate credit cannot be given if a class is repeated. If a class is taken twice, credit from the second class may only count as elective credit.

\_According to state school law, high school credit may not be given for any "release" time.

\_Release periods are highly discouraged. Any student desiring release in their schedule must fill out required release form, which requires parent and admin approval.

\_Students will not be allowed a release period if they are deficient in credit. Release time only approved for A1/B5; A4/B8. Students on release time are not allowed on campus.

## **OTHER GUIDANCE OFFICE SERVICES**

Guidance department personnel try to provide assistance to all students at Mountain View. Their objective is to assist students in becoming successful, productive citizens. A sincere effort is made to determine the unique needs of all students and to provide educational programs which will meet those needs. Every student has the opportunity to meet with counselors in yearly CCR interviews. Students are also invited to contact a counselor whenever a need arises.

### **Counselors are prepared to help students:**

1. Assess abilities, aptitudes, interests and educational needs.
2. Understand available educational career opportunities and requirements.
3. Make the best possible use of their opportunities and develop job skills.
4. Arrange school programs of study to meet educational needs.
5. Find ways to work out personal problems.
6. Explore occupations in which the student may be interested and match abilities to interests.
7. Secure information about college, universities, vocational school, armed forces, and special training programs.
8. Interpret test information.
9. Secure information about available scholarships.
10. Credit recovery optional including digital curriculum class.

### **Scholarships**

Information on college scholarships is available through a variety of means such as the scholarship box in the Guidance Office and the Internet.

If needed, counselors are available to assist students with the preparation of scholarship applications. Merit scholarships are often awarded on the basis of the following criteria: grade point average, ACT/SAT test scores, school/community participation, honors/advanced placement classes, as well as financial need. Talent scholarships, usually in the performing arts and athletics are offered by universities and colleges. Private scholarships from various organizations are also available.

## Testing Services

**Test:** Sage Testing

**Purpose:** This test is designed to provide information regarding student achievement in English, writing, science and math areas.

**Date:** April and May

**Cost:** None

### •National Tests•

**Test:** PLAN

**Purpose:** This test mirrors an actual ACT test. It acts as an early indicator of scores on ACT tests in the areas of English, math, reading, and science reasoning. This test also has an interest inventory to help students in career planning.

**The PLAN will be administered to all sophomores on Oct 9, 2014 at MVHS. There will be no charge.**

**\*Oct 9, 2014 will be a practice ACT for Juniors and College day for Seniors.**

**Test:** ACT - The American College Testing Program

**Purpose:** This college entrance exam is required for admission to most Mountain and Midwest colleges. Areas tested are English, math, reading and science reasoning.

**Date:** September, October, December, February, April and June

**Cost:** \$38.00, w/writing \$54.50

Students must submit registration by mail or on-line at

[www.actstudent.org](http://www.actstudent.org).

Materials are available in the Guidance Office.

**The MVHS Code is 450-280.**

**Location:** Given at various sites.

**The ACT will be administered to all juniors on March 3, 2015 at MVHS.**

**There will be no charge on that day.**

**Test:** PSAT/NMSQT - Preliminary Scholastics Aptitude Test/ National Merit Scholarship Qualifying Test

**Purpose:** This test measures verbal and math abilities. It is required of juniors who are interested in participating in the National Merit Scholarship program. This test is optional.

**Date:** Wednesday, October 16

**Cost:** \$14 (approximately), pay MVHS in the financial office

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**Test:** SAT - College Board SAT Program/SAT Subject Tests

**Purpose:** This college entrance exam is required for admission to some Eastern and Western colleges. The areas tested are verbal and math. Individual subject tests are also available. It is also required of National Merit Scholarship semifinalists in order to continue in the competition.

**Date:** October, November, December, January, March, May and June.

**Cost:** \$52.50

Students must submit registration by mail or on-line at **collegeboard.com**. Materials are available in the Guidance Office.

**The MVHS Code is 450-280.**

**Location:** Check test sites online at <http://www.collegeboard.com>

**Test:** AP Tests - Advanced Placement Tests

**Purpose:** Students who pass a test at a certain level of proficiency can earn college credit which is acceptable at most colleges in the USA.

**Tests offered:** Art History, Calculus AB, English Literature, English Language, French, Music, Psychology, Spanish, Statistics, Studio Art-2D design, Studio Art – Drawing, U.S. History, European History, and World History

**Cost:** \$89; \$50 deposit due in March to reserve test. Pay MVHS in the financial office

**Dates:** May 4, 2015- May 15, 2015

### **H-1 Home and Hospital Programs**

Homebound instruction is handled through the Guidance Office. If a student will be absent two or more weeks, parents are requested to notify the school immediately. The homebound instruction application can be obtained from the school. The completed form, along with a doctor's statement, is then sent to the Alpine School District office requesting the service. Students who are absent for periods less than two weeks should keep class work current by maintaining contact with the teacher. Teacher e-mail addresses are listed in this handbook.

### **H-2 Homework**

1. The successful student sets a certain time each day for independent study. He or she might spend part of this time studying notes that were taken during class or reading a resource book related to the material. Frequently, time will be provided for students to begin the homework assignments under the supervision of the teacher. Work not finished in class will become part of the student's homework responsibility. Homework assignments are expected to meet acceptable standards of neatness, legibility and completeness.

2. As high school students continue through their junior and senior years of high school, they will find there is a progressive increase in time dedicated to home study if they are to accomplish the work outlined by the teachers.

### **H-3 Honor Roll**

1. Honor Roll recognition is provided for a grade point average of 3.70 to 3.99. High Honor Roll recognition is for a grade point average of 4.0.
2. Students who maintain a 4.0 throughout the school year are honored at the Academic Assembly in the spring.

### **I-1 Insurance**

1. Accident insurance is available to all students from an independent provider, Student Assurance Services, Inc. Application forms are available in the Attendance Office. Students who are not covered by a family or a personal insurance plan are urged to buy this insurance. The school has no responsibility for accidental injury.
2. Only those students who obtain insurance, or who sign the insurance waiver at the bottom of the *Emergency and Release* form, will be allowed to participate in athletics and/or physical education classes.

### **I-2 Internet Use**

Proper use of the internet, according to Alpine School District's acceptable use policy, is required of the entire school community while on the MVHS campus. This form must be filled out during registration.

### **I-3 Internships**

The internship program is available for all students. There are paid and unpaid possibilities. Students should consult their guidance counselor for further information. Mr. Karsten Walker is the adviser over the internships; he can be reached at [karstenwalker@alpinedistrict.org](mailto:karstenwalker@alpinedistrict.org)

### **L-1 Lockers**

Students should use only the locker assigned to them. If a student wishes to make a change, an administrator must give permission.

1. The school provides lockers for students' convenience. Lockers are only for storing materials pertaining to school.
2. **Once a locker has been assigned, the student is responsible for that locker throughout the school year.**
3. Students may not display inappropriate materials such as: vulgar words, profane and obscene slogans, pictures and advertisements that have any reference to alcohol, tobacco, drugs or sex. Lockers may be inspected at any time by school officials and inappropriate or unauthorized materials will be confiscated.



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4. Students are responsible for the cleanliness of their lockers both inside and out. Failure to keep the locker clean may subject the student to loss of the locker and a fine.
5. If your locker isn't clean, or is damaged at the beginning of the school year, please notify the Attendance Office. You will be held responsible for the locker's condition at the end of the year.
6. Lockers are not for the storage of money or personal valuables. Students assume risk and responsibility for any valuables stored in lockers.
7. Please remember to clear all items from lockers before school ends for the year. Items left in the locker will be donated to charity.
8. Generally, there are two students assigned to a full size locker, do not give anyone else the combination to your locker.

### **L-2 Lost and Found**

The lost and found department is housed in the Attendance Office. All lost and found articles should be brought to the office immediately. Items will be returned to owners following proper identification of the lost item. All items left unclaimed are donated to charitable organizations several times throughout the year. If an item is stolen or lost, immediately contact the secretary in the Attendance Office.

### **L-3 Lunch Money**

1. Lunch money is deposited into the student's lunch account, preferably before school, in the lunchroom. **Deposits to lunch accounts cannot be accepted during lunch time.** Now you can deposit money in your student's account online by going to [www.mypaymentsplus.com](http://www.mypaymentsplus.com).
2. Those who qualify for free or reduced price lunches must file the appropriate form with the Alpine School District Food Service Office (490 N State Street, Lindon, UT 84042, 801-796-3101).

### **M-1 Mascot "Beuford"**

The Mountain View High School mascot is the Bruin, a folklore name for a bear.

### **M-2 Media Center/Library**

Students are encouraged to make thorough use of the Media Center. Students' cooperation in the following matters will make the facility more rewarding for all:

1. The Media Center is a place of safe and calm individual study.
2. Books must be correctly checked out before being removed from the Media Center.
3. Use of the Media Center during class periods is allowed with permission from the teacher.

4. Media Center hours are from 7:15 a.m. to 2:45 p.m.

### **Circulation Policy**

The guidelines for circulation of materials for Mountain View High School Media Center are as follows:

1. Library patrons must be active Mountain View High School students.
2. Students with fines or overdue items cannot check out any materials until the problems have been corrected.
3. Students who have lost items will be charged replacement costs plus a \$1.00 processing charge.
4. Books are checked out for three weeks with a onetime renewal.
5. Students will be fined for overdue books at a rate of \$.10 per day.
6. No equipment will be checked out to students.

### **M-3 Medication**

It is against the law for anyone at the school to dispense any kind of medication, even acetaminophen (Tylenol), without permission from parents.

### **N-1 Nuisance Items**

Items not directly associated with the educational program (examples include, but are not limited to: video games, cell phones, MP3's, iPods, pagers, radios, boom boxes, CD/DVD players, water guns, yo-yos, water balloons, etc.) are generally not to be brought to school. **Headphones will not be allowed to be worn in class and should be kept out of sight. If headphones are in sight, teachers may confiscate the electronic device.** If any items become a nuisance to the teacher or other school employee in class or in the halls of the school, they will be confiscated. Students found possessing nuisance items will have the items taken and will be subject to disciplinary action. Many of these items become a target for theft and should remain at home. **Mountain View High School is not responsible for the loss or theft of these items.**

### **O-1 Obscene Literature, Pictures and Language**

Literature, pictures and language which are obscene and offensive are unacceptable. Students have the right not to be exposed to obscenity or vulgarity. Teachers, parents and students should notify the office immediately if any such material or language is present at school. Students found in violation of this standard will be dealt with to the full extent of the law.

Utah State Code 76-10-1234, Accessing Pornographic or Indecent Material on School Property, states:

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1) Accessing pornographic or indecent material on school property is defined as willfully or knowingly creating, viewing, or otherwise gaining access to pornographic or indecent material while on school property. Each separate offense under this section is a:

- a. class A misdemeanor if the person is 18 or older.
- b. class B misdemeanor if the person is under 18.

### **O-2 Out-of-Area Attendance Request**

1. Students who reside outside of the Mountain View attendance area and want to attend Mountain View High School must obtain and complete the necessary Out of Area Transfer Request Form. This form is available in the Guidance Office.
2. Students who are accepted to attend Mountain View must live by all the rules and regulations of Mountain View High School and maintain good attendance. If they do not, they must return to their original school.

### **P-1 Parent-Teacher Conference**

Parents may arrange conferences at any time by calling the school at 227-2400. Also, school wide Parent-Teacher conferences are held several times a year. Please refer to the school calendar for exact dates.

### **P-2 Parking**

1. Parking at Mountain View High School is considered a privilege.
2. Alpine School District provides parking for students under certain provisions. These conditions apply to all motorized vehicles, including motorcycles and scooters. It is the intent of the administration of Alpine School District that allowing cars at school will not interfere with the normal operation of the school. With the passage of Utah Code Section 53-6-20, amended by Senate Bill No. 7, 1975, Mountain View High School will receive the assistance of the Orem City Police department in enforcing all rules and regulations in and around the parking lot. This includes the assistance of the on campus police officer.
3. Failure to abide by the following rules may result in a denial of the parking privilege:
  - a. **Parking Permits:**

All vehicles, including motorcycles, must be registered with the school and display a current parking permit. Registration forms and parking permits are available in the Attendance Office throughout the school year. The permit cost is \$5, payable through the Financial Office. Students found registering automobiles not belonging to

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them, or improperly using parking permits, will be subject to a fine, a suspension and the loss of parking privileges.

### **b. Parking Permit Display**

With the following exceptions, all vehicles should have the permit affixed to the lower left (driver's) side of the rear window.

\*Motorcycles: Affix permit to front fork of motorcycle.

\*Vehicles with tinted windows: Affix permit to the lower left (driver's) side of the front windshield

### **c. Student Parking:**

Students who have parking permits may park in **any marked parking stall in the east parking lot**, except the first row (nearest the school) which is reserved for visitor and disabled parking, and the loading zone (horseshoe).

(1) Motorcycles may only be parked in the designated lot on the east side of the building.

(2) Student parking at any other place during school hours (7:45 a.m. to 2:15 p.m.) is prohibited, except in the auto shop compound with teacher permission.

### **d. Staff Parking:**

The west parking lot is reserved for faculty and staff parking.

### **e. Visitor Parking:**

Visitor parking is east of the main building. The first row of stalls next to the school is reserved for visitor parking; also, visitors may park during non-restricted hours in the horseshoe.

### **f. Orem Fitness Center and Tennis Court/Community Park Parking Lots**

**The Orem Fitness Center parking lots including the lots for the tennis courts and the community park are for patrons only!** They are not school parking lots. Anyone using these parking lots for school parking will receive an Orem City Parking Ticket or be towed at owner's expense. ***DO NOT PARK THERE!***

### **g. Speed Limits:**

The speed limit for all areas is 10 M.P.H.

### **h. No motorized vehicle is to be parked next to the school building.**

i. All **service areas** must be open for deliveries and emergency vehicles. Students may not park in the fire lane at any time, including during concerts and plays. Vehicles may be towed away.

### **j. Vehicles without identification**

Vehicles which are used to abuse parking regulations and cannot be identified may be towed or chained.

**k. Students are not permitted in the parking lot at any time during the school day (7:45 a.m. to 2:15 p.m.).** Students may go to their cars during lunch, for educationally scheduled activities or if they are

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officially checked out through the Attendance Office. These are the only exceptions.

**l. Traffic Violations:** All traffic violations on school property will result in a citation from Mountain View High School and/or Orem City Police Department. The vehicle may be impounded or chained.

**m. Traffic Accidents:** All traffic accidents or any damage to vehicles in the parking lots should be reported to the school administration and the on-campus police officer.

#### **4. Parking Tickets:**

a. Students are charged **\$10** for each violation received.

(1) After receiving a third violation, a chain and barrel may be attached to the car so that it cannot be driven. In addition to the \$10 per violation, the student must pay a **\$50** charge to have the chain and barrel removed. Also, a student/administrator conference will be held and a letter may be sent home or a telephone call made informing parents of the problem.

**(2) After a fourth ticket is dispensed the car may be towed. Towing fees may exceed \$100.**

b. **Restricted Areas:**

Students parking in restricted areas (faculty parking lot, loading zone, etc.) will be charged **\$20** for each violation.

c. **Disabled Parking:**

Vehicles parked in designated **disabled parking** stalls may be ticketed according to state regulations and fined in excess of \$100.

d. **Reckless Driving**

Students **driving over sidewalks and grass areas** may be ticketed.

#### **5. Search and Seizure:**

Any and all vehicles parked on Mountain View High School property are subject to a search by school officials and/or school security guards. Any illegal contraband will be confiscated and charges may be filed.

#### **P-3 Presenting a Physical Hazard to Other Students**

Throwing, kicking or placing any item that may cause physical injury to another person or damage to the building is prohibited. Examples include, but are not limited to: throwing cans, snowballs, footballs, Frisbees, or flipping pennies, etc. inside or outside the school building.

**Skateboard riding is not allowed on campus at any time.** Because of the possibility of physical harm that can result, assault charges may be filed against anyone participating in these activities.

#### **P-4 Public Display of Affection**

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Embracing, kissing, or other acts of affection are inappropriate behavior on campus and at school sponsored activities and will not be allowed.

### **R-1 Report Cards**

Report cards are available on the Skyward website. (Go the MVHS website, <http://mvhs.alpineschools.org>, and click on Skyward) Grades are reflected in the following manner: A = 4.0, A- = 3.7, B+ = 3.4, B = 3.0, B- = 2.7, C+ = 2.4, C = 2.0, C- = 1.7, D+ = 1.4, D = 1.0, D- = .7, F = 0.0, P = 0.0

### **S-1 Safe Schools**

Mountain View High School policy prohibits acts of violence, aggression, intimidation, use or possession of weapons, lighters, matches, candles, criminal behavior or gang activity. This policy applies to all Alpine District school grounds, at school sanctioned activities or when students are being transported in vehicles dispatched by the district.

### **S-2 School Tip Line**

To facilitate communication, we have partnered with SchoolTipLine. SchoolTipLine allows you to notify school officials of safety concerns such as bullying, harassment, drugs, etc. If needed, concerns can be anonymous through web or text messaging. Please register at [SchoolTipLine.com](http://SchoolTipLine.com) to help us implement this service. Type in Mountain View High School Orem, Utah under school search. Click on the "New User" box and register.

### **S-3 Sexual Harassment**

Alpine School District and Mountain View High School are committed to the maintenance of a learning environment which is free of any form of sexual harassment, an environment where students may attend school free of unwanted conduct or communication of a sexual nature, and one that is in compliance with State and Federal law dealing with this form of discrimination.

*Board Approved: October 11, 2005*

**The Alpine School District strongly disapproves of any form of sexual harassment in the school, including acts of non-employees.**

Disciplinary action will be taken against any employee or student who engages in sexual harassment.

### **S-4 Sick Room/Illness**

If a student becomes ill during the day, he should obtain a hall pass from his teacher and report immediately to the Attendance Office. If the student's illness is of such a nature that minor aid does not bring relief,

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the home will be contacted and the student will be released. A student may only remain in the “sick room” for one class period, and then they must return to class or check out of school. **Students are not permitted to leave the campus without first checking out of school in the Attendance Office, exceptions are rare and only in the case of an extreme emergency.**

### **S-5 Skateboard Policy**

Skates, rollerblades, skateboards, or scooters are **not** to be used on any area of campus.

Mountain View High School is not responsible for any of these items and if used to arrive to campus, these items should be stored in their personal lockers.

### **S-6 Sophomore Academy**

Sophomore Academy is a special day designated just for sophomores. Each year, MVHS hosts a “Getting to Know Mountain View” assembly, tour of the school and barbeque on the day before school begins. All sophomores are encouraged to attend, making a smooth transition to Mountain View.

### **S-7 Stairs and Hallways (Blocking)**

Students may not create a hazard by blocking the free flow of traffic by sitting on the stairs or across the hallways.

### **S-8 Suspensions**

1. Students who disobey the regulations of the school or commit serious actions of misconduct are subject to suspension from school. A written copy of the suspension notice will be given to the student or mailed to the home. An attempt will be made to notify a parent by telephone when a student is suspended.
2. A personal interview between the parent, student and administrator is required before the student is considered for reinstatement.

### **T-1 Telephone**

- Telephones are to be used to facilitate school business.
- Students and teachers will not be called to the phone while class is in session except in cases of an extreme emergency.
- Messages for teachers will be placed in the teacher’s mailbox.
- In order to keep our offices running efficiently, **parents are asked to keep student messages to a minimum.**
- Office telephones are to be used for official school business only.

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- Students may use the designated student phone in the Attendance Office before and after school and during lunch period.

### **T-2 Textbooks**

All school textbooks are rented to students for their use during the school year. Textbooks are expected to last a minimum of five years. **Textbooks are to be kept clean and handled carefully. Students will be fined for any damage or writing in textbooks or replacement of missing books.**

### **Textbook Check Out/In Procedures**

1. Books must be correctly checked out before being removed from the Media Center.
2. Positive ID is required to check out any textbooks.
3. Students must check out and check in textbooks with their class.
4. New students and exiting students may come to the Media Center individually to check books in and out.
5. Textbooks are checked out for the entire semester or year depending on the class.
6. No duplicated textbooks may be checked out without administrative approval.
7. Damaged barcode labels will incur a \$1 fine for repair.

### **T-3 Tobacco, Alcohol, or Drugs**

The possession or use of tobacco, intoxicants, narcotics, or any imitation drugs of any kind is prohibited in any building owned or operated by the Board of Education. This also applies to areas in the immediate vicinity of the school such as the Orem Recreation Center/Park. Students who choose to violate these policies will be subject to the following disciplinary actions:

## **SUBSTANCE ABUSE PENALTIES**

### **Alcohol and Drug Use/Possession**

#### ***First Offense:***

- Referral to a law enforcement agency
- Possible suspension for 10 days
- Parent conference--sign a non-use contract
- Referral to the Parent/Teen Program
- Expulsion if Parent/Teen program not completed
- Exclusion from extracurricular school activities

#### ***Second and Subsequent Offense:***

- Referral to a law enforcement agency
- Suspension, initiate expulsion procedures



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- Referral to Parent/Teen Program second time

### **Tobacco Use/Possession**

#### ***First Offense:***

- Submit a court referral
- Notify parents
- Referral to the Parent/Teen program

#### ***Second and Subsequent Offense:***

- Submit a court referral
- Notify parents
- Ten day suspension
- Student ordered to complete tobacco cessation program

### **Distribution or Intent to Distribute**

- Referral to a law enforcement agency
- Notify parents
- Begin immediate expulsion procedures

### **T-4 Transcript of Credit**

Senior students may have a free copy of their transcripts sent to one or more schools. MVHS will mail the transcript directly to the school or agency requested.

### **U-1 Utah High School Activities Association and Region Information**

The following information is taken from the UHSAA Handbook.

#### **1. Members of Region Seven (4A Classification)**

Corner Canyon	801-826-6400	12943 S 700 E	Draper
Mountain View	801-610-8160	665 W Center Street	Orem
Murray	801-264-7460	5440 S State Street	Murray
Olympus	385-646-5400	4055 S 2300 E	Holladay City
Orem	801-610-8165	175 S 400 E	Orem
Salt Lake School - Performing Arts	801-466-6700	2291 S 2000 E	Salt Lake City
Skyline	385-646-5420	3251 E 3760 S	Salt Lake City

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Summit Academy	801-495-3272	14942 S 560 W	Bluffdale
Timpanogos	801-610-8175	1450 N 200 E	Orem

### **2. Scholastic Regulations**

Students must be “full-time” in order to be eligible to represent their schools in UHSAA competition. For Alpine School District, this means 1.5 credits earned per term. Students failing more than one subject or who have less than a 2.0 GPA for the term previous to the sports season will not be eligible to represent their school. If the sport season runs through 2 terms of School the previous and current terms will be counted toward eligibility. Sophomores wishing to participate in UHSAA activities their first term in high school must meet the same requirements. For fall sports, the student’s grade average for the last term of ninth grade must be a 2.0 and they can have no more than 1 “F”. The student may make up any incompletes, failures or lower grade point averages over the summer by attending summer sessions, dual enrollment, receiving tutoring or by any other method acceptable to the Alpine School District. However, for all grades, once the school year starts, and term grades are posted, a grade cannot be “changed” by a teacher to achieve academic eligibility.

### **3. Transfer Rule**

A student who transfers from one high school to another is deemed ineligible to participate in any interscholastic activity sponsored by the UHSAA for **ONE FULL YEAR** at the school to which he transfers. A student, who moves into the school boundaries with their parents, needs to fill out a transfer form and submit it the UHSAA office. Any other transfer student must fill out a Hardship Application Form which must be signed by the principals at both schools. See MVHS Athletic director for help in both cases.

### **4. Eligibility Lists**

- a. Each member school will keep on file in a book provided by the UHSAA a list of all students who are eligible and participate in each activity. This list must be updated each grading period and certified by the principal. The principal thereby certifies that the students listed meet all of the requirements and are eligible under the constitution and bylaws of the UHSAA.
- b. Certification will be based on complete information concerning the student's age and scholastic history.
- c. Participation on any varsity, junior varsity, sophomore, or freshman team is to be considered as a season of competition.

### **5. Spectator Conduct**

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- a. Other than authorized spirit groups (cheerleaders, pep club, drill team), no spectators will be allowed on the field or floor during game time, quarters or half-time.
- b. Regarding noisemakers and other spectator support items, please refer to the UHSAA manual reference guide for those allowed in each sport.
- c. Throwing any objects, including confetti, torn paper scraps, crepe paper, toilet tissue, etc. is not allowed.
- d. School administrators who are present at games agree to take immediate, definitive action toward disruptive or unsportsmanlike students or fans. All schools will continue to enforce the front row rule (no sitting on the very first row).
- e. The host school will clearly define seating area for both home and visiting students. These areas should accommodate bands and pep clubs as well as the general student body.
- f. Shirts must be worn at all times.

### **6. Banners and Signs**

No negative banner or posters of any nature will be displayed in the area of competition. A sign welcoming the visiting team is encouraged.

### **V-1 Valuables**

1. Do not leave money, watches, rings, purses or any articles of value in lockers, classrooms, restrooms or locker rooms. The office will keep valuables for you, if necessary. Be sure that your lockers are securely closed and locked before leaving.
2. If you lose an article, check the "Lost and Found" in the Attendance Office. If an item is stolen you may file a report with the on-campus police officer. Report forms are available in the Attendance Office.

### **V-2 Visitors**

Do not invite family members/friends to attend classes with you, this is **not** permitted. **Visitors are welcome on campus only if they are on official school business and are cleared by the MVHS Administration.** All visitors on official school business must secure a visitor's pass from the Administration Office. Anyone who does not belong in the school may be referred to the police department and charged with trespassing.

### **V-3 Vocational Programs**

Alpine School District and Mountainland Applied Technology Center (MATC) have established programs in which a limited number of students may attend MATC on a part-time basis. Students who are interested in specific career choices should consult a Guidance Counselor early in their high school careers.

**W-1 Withdrawals and/or Transfers**

Students leaving Mountain View attendance area must obtain a withdrawal form from the Guidance Office. Parent/guardian signature is required on the form. The student will take the form to each teacher to sign and return books/items. See form for other signatures needed. Students must turn in activity cards and pay all fines.

# STUDENT EMERGENCY INSTRUCTIONS

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## **XEARTHQUAKE**

### **1. If inside the classroom:**

- a. Drop under your desk or a table and assume the "drop and hold" position.
- b. At the end of the tremor, upon instruction from your teacher, evacuate the building quietly and go quickly to the proper gathering area, based on the emergency route for that classroom. If you have a coat in the room take it with you.
- c. If another tremor should occur while evacuating, take the "drop" (against the wall or lockers) or "drop and hold" (holding onto pipes or other solid objects) position. When the tremor stops and the teachers give the signal, proceed to the appropriate gathering area.

### **2. If in the hallway or gym:**

- a. Assume the "drop" or "drop and hold" position. If you can hold onto something solid, do so.
- b. Report to the teacher of the class for that time of day. Lunch period is your third period teacher. If the earthquake should happen during a class change, report to the previous period teacher.

### **3. If outside:**

- a. Assume the "drop" or "drop and hold" position. Hold on to some solid object if possible.
- b. Report to your teacher for that period, being sure to avoid power lines, light poles, etc. If an emergency occurs during a class break report to the previous period teacher. You must know in advance where that class meets in an emergency.

**Every fire alarm means evacuate. Don't hesitate; don't question whether the alarm is "practice" or the real thing. Just evacuate quickly and orderly.**

## **XFIRE AND ALL OTHER EMERGENCIES**

1. When the alarm sounds, evacuate. Don't hesitate.
2. Evacuation routes may need to be modified, based on the type of emergency.
3. If there is smoke, try to get below it or cover your mouth and nose with your shirt or other material. Breathe as little of the smoke as possible.
4. Remain at the gathering area until further instructions are given.

# MVHS

# ATTENDANCE POLICY

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## Attendance Philosophy

The mission of Mountain View High School is to “prepare our students for *their* future by providing the best education possible"! This will occur when classroom teachers have engaged students seeking opportunities to learn. If students do not attend or arrive on time, it is very difficult to learn the content presented by the teacher. Absenteeism, classroom interruptions due to tardies, re-teaching lessons, and preparing makeup materials for absent students, uses valuable teaching time and deprives all students of learning opportunities.

The goals of the Attendance Policy at Mountain View High School are to: 1) Provide students with engaging classroom learning experiences in every class; 2) Celebrate students who are consistently in class and taking advantage of learning opportunities; and 3) Provide appropriate tiered interventions for students (parents) who need additional support in school attendance.

## Absences

Utah State Law (Utah Code Section 53A-11-101 et. Seq.) requires parents/ guardians to secure regular attendance at school by school-age minors for whom they are responsible. In order to “prepare our students for *their* future” we expect students to be present in every class every day. However, parents/guardians may occasionally need to excuse students due to illness and emergencies. This should be done within two weeks of the absence. Excused absences will show with an (E) code in Skyward attendance records. Absences that are unexcused (X) **after two weeks** will be considered a truancy (Y).

## Excusing Absences

Parents may excuse absences by sending a note during school hours or calling the attendance office at 801-610-8162, **twenty-four hours a day**. An excused absence clears a student from truancy; however, it does not remove the absence from the attendance records. When

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excusing an absence(s) with a note or on the phone, parents should include:

- the date of the absence(s)
- specific class period(s) missed,
- and a phone number where the parent can be reached.

When writing a note please include the date it is written and parent signature. **Fraudulent excusing** of absences may result in student suspension and loss of privileges for all involved.

Students are responsible to make up any work, quizzes and/or tests missed during their absence. Students have the responsibility to arrange for makeup work with their teachers.

### **Prior Approval Form for Extended Absences**

If the student is planning to have an extended absence, a *Prior approval form* must be filled out by the student and signed by the parent/guardian 3-5 days **before** the extended absences. Forms may be picked up in the Attendance Office. The student accepts the responsibility for getting materials/notes, for completing assignments and making arrangements for any testing prior to or upon return of absence as required by each teacher. Parents and students should realize that any extended absence may adversely affect grades due to missed labs, participation points, etc. *If denied*, student will be advised in person or parent will be notified. **An attendance exception will not be made for a request of more than two (2) weeks.** If a student misses **more than 10 days of school**, it is possible that the student will not receive credit for the term.

### **Checking a student in our out**

The student must check into the Attendance Office if they arrive 10 minutes or more after the tardy bell rings. However, arriving late to class constitutes a tardy, which cannot be excused. Parent/guardians are advised not to check students out of school except for emergencies and illness.

### **Tardies**

Punctuality is an important life skill and tardiness is extremely disruptive and disrespectful to teachers and peers. A student is considered tardy if he or she is not in the classroom when the tardy bell rings. Only teachers, counselors, or administrators may excuse

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a students' tardy. Students who come to class after the ten-minutes are marked very late (which counts as tardy) and must have a slip from the Attendance Office. In an unusual circumstance (i.e., car accident) a parent may appeal a tardy to be excused to an administrator. Students will be allowed 8 tardies per term.

### **Attendance Tiered Support:**

In order to support all students prepare “for *their* future” and meet their attendance goals, MVHS has adopted a tiered attendance policy. Please note that: MVHS limits the amount of times a student can miss class without **making up** seat time. Absences due to school-sponsored activities (i.e., fieldtrips, extracurricular events, etc.) will not count toward the absence limit.

Tier	Gold Level “Tier 1”	Silver Level “Tier 2”	Bronze Level “Tier 3”
Attendance Goals	Less than 5 unexcused missed class periods/term	6-7 unexcused missed class periods/term	8+ unexcused missed class periods/term and/or 21+excused absences/term
Attendance Support	Students will be celebrated quarterly and at the end of the year.	Communication to parents and students (email, phone call, etc.)	Students will be required to attend Saturday School (see next section)
Tardy Goals	1-7 tardies/term		8+ tardies/term
Tardy Support	Within the classroom with individual teachers		Students will be required to attend lunch detention.

If habitual attendance issues occur parents and student will receive:

- Citation Letter #1 (State Compulsory Attendance Reminder and Warning).



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- Referral to Truancy School (Citation Letter #2)
- Referred to court (Citation Letter #3).

Administrative Assistants, Counselors, and Administrators will seek to work with parents and students who have habitual truancy issues in order to rectify the situation in a timely manner.

### **Attendance School and Habitual Truancy Interventions**

Once students are in the Bronze Level/Tier 3 (please see section above) students will be required to participate in Saturday School. Students will have the opportunity to make-up one missed class period or two (2) tardies during each session. Each session will be 80 minutes and will be held in our dining hall. A \$3.00 fine may be paid for in advanced or at the door. Students will be turned away if they don't have assignments to complete or a book to read. Tutors will be available for students.

Students who choose to not come to Saturday School will not be able to participate in school sponsored events (activities, dances, etc.). Their names will also be sent to Truancy School, which is held weekly at Orem High School. Truancy school is 90 minutes long and has a \$20 fine that must be paid before attending at the MVHS Financial Office. Failure to participate in Truancy School will result in immediate referral to court.

### **Stay to Play/Perform Policy**

Students must stay to play or to participate in extra-curricular performances or activities. A student may not compete or participate in a performance if they have any one unexcused absence/truancy on the day of a competition or performance. Students and parents are encouraged to monitor student attendance weekly.

Example: If a student reaches the Bronze Level on a Monday or has a truancy, he or she will not be able to compete in any sporting event that entire week until Saturday School is completed at the end of that week. (See section **A-4 Athletic Eligibility Requirements**).

### **Attendance Appeal Process**

Appeals are reserved for rare and/or uncontrollable attendance problems (medically verified illness, etc.). Appeal forms may be picked up at the attendance office. Appeals will be taken to one of the Assistant Principals (based upon the student's last name). *If denied*, student will be advised in person or parent will be notified.

### **Reminders**

- School excused absences (field trips, extracurricular activities, etc.) do not count toward the absence limit.
- An excused absence is still an absence.

### **Shared Responsibilities:**

- In order to be “prepared for your future” it is expected that students regularly attend and are on time to all classes.
- It is both the responsibility of the parent and student to understand the Attendance Policy and to regularly check attendance on Skyward. <http://mvhs.alpineschools.org>
- School excused absences (field trips, extracurricular activities, etc.) do not count toward the absence limit. Students are still responsible to make up all material missed and must make arrangements with their teachers.
- After 2 weeks, an unexcused absence will count as truancy (Y). A truancy (Y) must be made up at Saturday School and may not be excused. Mountain View High School 2014-2015 Page 37
- Parents may call or write a note to excuse their student's absence 801-610-8162.
- Leaving campus without parental permission through the Attendance Office for any reason will be considered truancy.
- Parents must call the Attendance Office to check a student out. We discourage parents to contact a student directly via cell phone/text, because this will disrupt learning for other students.

**The Teacher will:**

- Keep accurate records of students' absences and tardies.
- Begin class on time and provide meaningful and engaging classroom instruction each day.
- Send failure notices, to students and parents, within sufficient time for remediation.
- Discuss attendance issues with students as they arise and inform the school counselors or administrators if attendance does not improve.

**The Attendance Office will:**

- Keep administrators, counselors and parents/guardians informed of attendance problems.
- Notify parents/guardians of excessive absenteeism by phone message or letter/postcard.
- Review attendance records and help resolve discrepancies.
- Provide check-in/check-out slips upon receiving a note or in person authorized by the student's parent/guardian. The

**School Counselors will:**

- Counsel with student in regards to attendance concerns.
- Notify parents/guardians of excessive absenteeism by phone message or letter/postcard.
- Make home visits as needed in order to resolve attendance concerns.

**The Administration will:**

- Enforce and uphold the Utah State Compulsory Education law that may include a referral to truancy school or juvenile court for excessive absenteeism.
- Work collaboratively with teachers, counselors, and parents to identify and contact students with excessive absences or habitual tardies.
- Use earnest and persistent effort to improve student attendance.

**C**ONSTITUTION  
OF THE  
ASSOCIATED STUDENTS  
OF  
MOUNTAIN VIEW  
HIGH SCHOOL

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PREAMBLE

*We, the students of Mountain View High School, in order to bring about a more perfect spirit of unity, promote scholarships, encourage school activities, teach sportsmanship, establish justice, advance morality, give experience in leadership and broaden the fields of our service, establish this Constitution.*

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## **ARTICLE I - EXECUTIVE BRANCH**

### **SECTION I STUDENT COUNCIL**

The executive power of the Associated Students of Mountain View High School will be vested in the student council.

1. The Student Council will be composed of:
  - a. Student Body President
  - b. Executive Vice President
  - c. Executive Secretary
  - d. Executive Historian
  - e. Vice President of Programs
  - f. Vice President of Relations
  - g. Vice President of Activities
  - h. Vice President of Finance
  - i. Vice President of Art
  - j. Vice President of Publicity
  - k. Bruin Crew Representative
  - l. Service Representative
  - m. Pep Representative
  - n. Multi-Cultural Representative
  - o. Technical Representative
  
2. To be a member of the Student Council the officer:

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- a. Must maintain high moral and ethical standards, good conduct and obey the laws of our country and our school.
  - b. Must have a 3.0 or better GPA (see nominations) and must maintain a 3.0 or better GPA throughout the term of office.
  - c. Must be a senior.
3. The Student Council will serve and represent the student body in activity planning and in presenting suggestions, regulations, and bylaws necessary for the students of the school. The student council will assume official duties at the close of the regular school year in which they are elected.

### SECTION II DUTIES OF STUDENT COUNCIL

1. The **STUDENT BODY PRESIDENT** will:
  - a. Preside at all assemblies, meetings of student government and at all student activities.
  - b. Be or appoint the official representative for the students of the school in all meetings requiring student representation.
  - c. Appoint special committees to assist the Student Council.
  - d. Work closely with the Administration.
  - e. Delegate his/her power to other student body officers.
  - f. Act as head of one or more standing committees.
  - g. Assign a post evaluation for each major activity.
  - h. Preside over the Student Council.
  
2. The **EXECUTIVE VICE PRESIDENT** will:
  - a. Take charge in the absence of the President.
  - b. Take charge of and conduct all school elections.
  - c. Be responsible for the school flag and trophy cases.
  - d. Be responsible for the school marquee.
  - e. Accept responsibilities assigned by the president.
  
3. The **EXECUTIVE SECRETARY** will:
  - a. Take roll at all official meetings of the student council.
  - b. See that the minutes of those meetings are taken and promptly filed and maintained.

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- c. Take care of all necessary correspondence, ballot preparation and business for the council.
  - d. Prepare and deliver memos of all Student Council activity dates and plans for signature, approval and verification by administrators.
  - e. Assist the President in organizing and preparing all announcements for the student body.
  - f. Preside over the student body functions in the absence of the President or Executive Vice President.
  - g. Under the guidance of the President, prepare the agenda for those formal meetings over which the President presides.
  - h. Accept responsibilities assigned by the President.
4. The **EXECUTIVE HISTORIAN** will:
- a. Prepare a school history (video/scrapbook) as determined by the Student Council at the beginning of the year.
  - b. Be responsible for getting information to local press and school newspaper and collating press copies for the school history.
  - c. Coordinate with the newspaper and yearbook advisors in submitting photos of royalty and any other activities conducted by the Student Council.
  - d. Assist the Executive Vice President in planning and conducting school elections.
  - e. Collect post evaluations of each activity.
  - f. Accept responsibilities assigned by the President.
5. The **VICE PRESIDENT OF PROGRAMS** will:
- a. Assist in planning and scheduling all student body activities.
  - b. Coordinate with the video class the preparation of all video announcements and special presentations.
  - c. Assume responsibility for the supervision of all assembly script writing and planning.
  - d. See that all assembly scripts are written on a timely basis and submitted to the Faculty Advisory Committee and Administration for approval.
  - e. Under the direction of a faculty advisor, supervise all rehearsals for assemblies in preparation for being passed by the Administration.
  - f. Accept responsibilities assigned by the President.

6. The **VICE PRESIDENT OF PUBLIC RELATIONS** will:
- Function as the liaison between the Student Council and the PTSA (involving parents, students and the community) in executing student activities.
  - Plan and coordinate any special "week" activities as proposed by the Student Council and the Administration.
  - Be responsible for planning and coordinating activities between Mountain View Student Council and other student councils in the region.
  - Coordinate school participation in activities sponsored by the community.
  - Work with the Executive Historian in contacting and coordinating the needs of the school newspaper and yearbook staffs.
  - Accept responsibilities assigned by the President.
7. The **VICE PRESIDENT OF ACTIVITIES** will:
- Organize and delegate assignments for those school activities and dances assigned to the Student Council.
  - Assist the Vice President of Publicity in assigning and preparing dance showcases.
  - Coordinate with the Spirit Club Advisor on club registration and provide council support for the spirit club.
  - Accept responsibilities assigned by the President.
8. The **VICE PRESIDENT OF FINANCE** will:
- Coordinate with the Administration in school business matters, particularly in establishing and keeping the Student Council within budget.
  - Take charge of all ticket sales.
  - Arrange music for the school dances with the Vice President of Activities and the Administration, seeing that contracts are signed and special needs communicated to the musical group being hired.
  - Work with the school financial secretary in writing and obtaining signatures for all purchase orders required by the council.



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- e. Keep financial records for all personal purchases made by the Student Council for uniforms, camps, etc. All monies must be collected and turned into the school financial secretary daily by the Vice President of Finance in advance of issuing a school check or purchase order.
  - f. Accept responsibilities assigned by the President.
9. The **VICE PRESIDENT OF ART** will:
- a. Be responsible for all artistic designs as needed by the Student Council.
  - b. Take responsibility for the school calendar showcase.
  - c. Work with the Vice President of Publicity in organizing all signs and other publicity assignments.
  - d. Assist the Vice President of Activities in planning and assigning dance decorations.
  - e. Accept responsibilities assigned by the President.
10. The **VICE PRESIDENT OF PUBLICITY** will:
- a. Be responsible for publicity of school functions and activities.
  - b. Coordinate and assign sign making for all advertised activities.
  - c. See that signs and posters are hung appropriately and removed on a timely basis.
  - d. Assume responsibility for assigning and scheduling all announcements.
  - e. Work with the Executive Vice President in maintaining the marquee.
  - f. Work with the Vice President of Programs in contacting and coordinating publicity for school newspaper and yearbook.
  - g. Accept responsibilities assigned by the President.
11. The **BRUIN CREW REPRESENTATIVE** will:
- a. Function as the liaison between the Student Council and the Bruin Crew Organization.
  - b. Assist in planning and preparing for special “weeks” during the school year.
  - c. Accept responsibilities assigned by the President.
12. The **SERVICE REPRESENTATIVE** will:

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- a. Function as the liaison between the Student Council and any organized service project throughout the school year.
- b. Assist in planning and preparing for special “weeks” during the school year.
- c. Accept responsibilities assigned by the President.

13. The **PEP REPRESENTATIVE** will:

- a. Initiate and carry out new programs to promote school spirit.
- b. Act as a liaison between the Student Council, Cheerleaders, Drill Team and other spirit organizations.
- c. Assist the Vice President of Programs in planning and preparing pep assemblies.
- d. Coordinate club registration with the spirit club advisor and provide Student Council support for the spirit club.
- e. Accept responsibilities assigned by the President.

14. The **MULTI-CULTURAL REPRESENTATIVE** will:

- a. Function as the liaison between the Student Council and any of the different cultures represented at school.
- b. Assist in planning and preparing for the Multi-Cultural Assembly and activities.
- c. Accept responsibilities assigned by the President.

15. The **TECHNICAL REPRESENTATIVE** will:

- a. Assist with video announcements.
- b. Assist with all technical aspects of video and audio equipment for assemblies and dances.
- c. Be responsible for maintaining technical equipment.
- d. Set up and take down equipment for assemblies and dances.
- e. Accept responsibilities assigned by the President.

## **ARTICLE II – BYLAWS**

The Student Council may adopt bylaws for the governing of the student body and present them in any Council meeting. Bylaws will take effect immediately when passed with a two-thirds majority vote of a combined meeting of the Student Council.

## **ARTICLE III - ELECTIONS**

**SECTION I  
ELECTION COMMITTEE**

The Student Council will serve as the Elections Committee

**SECTION II  
NOMINATIONS**

1. The student officers to be determined by election are as follows: President, Executive Vice President, Executive Secretary, Executive Historian, Vice President of Programs, Vice President of Public Relations, Vice President of Activities, Vice President of Finance, Vice President of Art, and Vice President of Publicity.
2. Students who qualify and want to run for a student body office will petition for the office. Petitions must be signed by fifty Mountain View students and turned into the Elections Committee. Petitions will be checked by Student Council members for qualifications, and reviewed by the Student Council advisor.
3. Once students have petitioned, they will receive and submit an answered questionnaire, a portfolio and appear before a review committee. Scores earned through these prerequisites will comprise 30% of their qualifying scores.
4. Once a petition for a class or student body office has been submitted, it may be withdrawn. To change the office indicated, a new petition may be submitted. A student may run for only one office at a time.
5. Students will also prepare a short one-minute presentation to be videotaped for a "Meet the Candidates" video clip. This will be shown to the student body during video announcements in order to introduce the candidates.

**SECTION III  
PRIMARY ELECTIONS**

1. The primary elections will determine two finalists for each office. The primary elections will take place on the last day of the first week of

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elections. The selection will be based on 30% questionnaire, portfolio and interview; and 70% popular vote.

2. During Primary Week, a video presentation will be shown on video announcements in order to introduce the candidates to the student body.

### **SECTION IV FINAL ELECTIONS**

1. The final elections will be the second week of student body elections.
2. Upon completion of the primary election, the two finalists for each office will draw for the campaign party: Gold or Cardinal Red.
3. The candidates will flip a coin to determine who will appear first or last at the election assembly.
4. An election assembly will be held on the last day of final election week before the student body votes. Each party will present a fifteen minute show and the candidates for President and Executive Vice President will each give a three minute speech.
5. Final selection of Student Council members will be based on 30% questionnaire, portfolio and interview; and 70% popular vote.
6. On the last day of the final election, an election dance will be held where the names of the new student body officers will be announced.

### **SECTION V ELECTION RULES AND REGULATIONS**

1. Each candidate may have four (4) posters in the hall during the final elections.
2. Each campaign party may have two (2) posters during the final elections.
3. Locker stuffing, flyers on cars and illegally reproduced printed matter will not be permitted during elections.
4. No off-campus campaigning will be allowed.
5. No posters or similar materials will be allowed outside the school building.
6. Total expenses for the student body elections will not exceed the limit set for each candidate by the Election Committee. This includes all

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materials purchased and donated. A financial report needs to be turned in by each candidate to the Election Committee.

7. Each candidate will be responsible for having his campaign posters, displays and behavior in keeping with the rules of these bylaw and the standards as established by the Election Committee.
8. Enforcement of these rules will be adhered to and punishment will be administered by the Election Committee.

### **SECTION VI SOPHOMORE ELECTIONS**

1. Elections will take place in the two Junior High Schools and the positions will be as follows:
  - a. Two Sophomore Class Representatives elected from Lakeridge Junior High School.
  - b. Two Sophomore Class Representatives elected from Orem Junior High School.
2. Each candidate must be in the ninth grade to participate in elections.
3. All candidates will abide by campaign rules and regulations as set by their respective schools.
4. In order to run for sophomore elections, each candidate must meet the grade requirements as set by Article IV, Section VII of the Constitution of the Associated Students of Mountain View High School.

### **SECTION VII GRADES**

1. To be eligible to run for office, candidates for student body or class officers must have a 3.0 or above GPA from either their cumulative GPA or from all grades given thus far in the school year. If at any point during the election process, the student is found to be ineligible, they will immediately be removed from the election.
2. Candidates must have no failing grades in citizenship during the current years which have not been made up prior to turning in an election petition.
3. If an elected student officer receives a GPA below 3.0 at the end of a term he or she will be placed on probation. If a student on probation fails to correct his/her grades and receives another term grade below 3.0, he or she will be removed from office. That officer's duties will then be

shared by the remaining officers until the vacancy is filled. (See section VIII.)

## **SECTION VIII VACANCIES IN OFFICE**

If a vacancy in a class or student body office occurs during the school year, the vacancy may be filled by appointment. Depending on the vacancy, this would take place under the direction of the Student Council, Class Officers and faculty advisors.

## **SECTION IX LIMITATION OF OFFICE**

In order to increase student body involvement, students holding the following positions can hold no other office: Student Council member or Class Officer. The only exceptions are the positions of Pep Representative, Bruin Crew Representative and Service Representative which are appointed rather than elected positions.

## **SECTION X IMPEACHMENT**

To be impeached a member must:

1. Commit a flagrant, purposeful or repeated violation of school or public law.
2. Fail to dutifully comply with responsibilities of his office.

Procedure for impeachment of any Student Body Officer member is as follows:

- a. Possible grounds for impeachment will be brought before the Student Council by a member of that council.
- b. The Student Council will have power to try impeachments. The Executive Vice President will preside over the council to maintain constitutionality of the proceeding, except in case of impeachment of the Student Body President or Executive Vice President. In such a case, the Principal will preside. To remove

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the impeached officer requires a two-thirds majority of the student council in favor of removal.

### **ARTICLE IV - GENERAL PROVISIONS**

#### **SECTION I**

The name of this organization will be the Associated Students of Mountain View High School.

#### **SECTION II**

The official emblem is MV.

#### **SECTION III**

The official mascot is a Bruin.

#### **SECTION IV**

The official colors of this organization will be cardinal red, gold and white.

#### **SECTION V**

1. It will be the duty of each class President to represent his/her class and to further the welfare of the class. They will be responsible for an assembly and dance sponsored by the class as well as any other class activities.
2. It will be the duty of the editors of the yearbook and school newspaper to be responsible for the publication of the yearbook and the school newspaper under the direction of the advisors.
3. It will be the duty of the Executive Council to stimulate activities of the school, represent the school in inter-school activities of the school, represent the school in inter-school discussions and help formulate policies and rules for the good of the school.
4. It will be the duty of all other recognized school organizations in keeping with the student body constitution and school policies.
5. All Executive and Legislative power is delegated by the Principal.

#### **SECTION VI CLUBS**

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## *Mountain View High School 2015-16*

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1. All clubs and societies will:
  - a. Exist for the benefit of all students of the school.
  - b. Extend membership opportunities to all registered students.
  - c. Be organized in such a way that membership cannot be determined even in part, by the popular vote of the present membership of the club.
  - d. Submit charters, constitutions and bylaws which will be approved by school faculty, the superintendent and the Board of Education.
  - e. Be under the sponsorship of one or more faculty members.
  - f. Hold meetings only when an advisor is present.
  
2. Clubs failing to meet these provisions are unauthorized and may not conduct any activities at school.

### **SECTION VII ROYALTY**

1. A student may be elected royalty only once a year. Once chosen King, Queen or Attendant they are no longer eligible that year and their name may not appear on any additional royalty ballot.
  
2. Royalty policy affects the following dances: Homecoming, Preference, Sweethearts, and Junior Prom.
  
3. Members of Student Council are not eligible as royalty during their time in office.

### **ARTICLE V - ENACTMENT**

This Constitution will become effective immediately following the majority vote of the Associated Students of Mountain View.

*This constitution was approved by the Associated Students of Mountain View on March 10, 1992.*

### **ARTICLE VI - AMENDING THE CONSTITUTION**



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## *Mountain View High School 2015-16*

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Any student may present an amendment to this constitution, in writing, signed by fifty active members of the student body. The Student Body President will then present the proposed amendment to the Student Council for consideration. A decision will be made by a two-thirds majority vote of the Student Council during a duly authorized meeting.

*Modified 06/15/2012*