



STUDENT TA APPLICATION

2016-2017

ID# _____ Name _____ GPA _____

Office TA or Classroom TA

Grade 11 or 12 GPA must be 2.5 or above Date _____

This class is counted as an elective credit. You will not receive a letter grade only a Pass or Fail. The following areas of evaluation will determine your passing:

- Attendance * Honesty * Confidentiality * Dependability * Promptness
- Following Instructions * Working Well with Others * Initiative
- Acceptance of Responsibility * Personal Appearance

These classes are open to both female and male students. We need students who are dependable, personable and able to follow directions. Students working in the main office or counseling office will be meeting the public and helping with office duties including answering the phones. Our patrons first impressions are often determined by the office help. Students who assist in the Media Center and as teacher's aides will fulfill a variety of assignments. In all of these classes it is important that students be able to follow procedure, have some self-motivation and be willing to do the menial tasks.

This form must be signed by the teacher and applicant before it will be added to student's schedule.

Day/Hour Teacher Signature Print Teacher Name Date

Semester (1) (2)

Student Signature