

The following information is required by law in order to enroll a new student. If any of these items are missing, we will not be able to complete the registration.

- 1. Withdraw Form/ Transcript/Report Card—Obtained from previous school.
- 2. Registration Form—Signed by the Custodial Guardian.
- 3. **Custodial Guardianship Form**—This form must show proof of guardianship. A copy of the **DIVORCE DECREE** is required to establish physical and custodial rights (if this applies to you). If the student is not living with the custodial guardian, you must complete a **Power of Attorney form** or meet with Student Services at the Alpine School District Offices.
- 4. **Birth Certificate**—You must bring the original birth certificate to be copied, We can no longer accept the wallet size birth certificates.
- 5. **Immunization Records**—Students must be current on all immunizations before they will be allowed to register or select any classes (if shots are needed, contact the Public Health Department.)

#### 10<sup>th</sup> - 12<sup>th</sup> Grade Students must have:

- > 5 DTP/Dtap/DT/Td
- ➤ 1 Tdap or Td Booster
- > 4 Polio
- ➤ 2 MMR
- 3 Hepatitus B (HBV)
- 1 Varicella Chickenpox)
  - o History of Disease OK, Parent must sign Pink Immunization Card
  - If student is 12 years old, 2 doses is required
- > 2 Hepatitis A (HAV)
- \*\* If your student has been out of the country within the last 6 months you will also need to have a TB test and have it checked to be negative before you register. This must occur after your student has entered into the U.S.
- 6. **Proof of Residency** You need one of the following: Utility bill, lease agreement, or a purchase agreement. A notarized **Living with declaration of residence form** is required if you are living with a family member. This paperwork must be filled out before you can enroll. (Form available in the counseling office)
- 7. **Special Education**—If your student has been serviced in Special Education classes, you will need to contact the previous school to obtain a current copy of his/her IEP.
- 8. **Emergency Form** Must be filled out and returned.
- 9. **Internet Usage Form**—Must be filled out and returned.
  - This packet must be completed and submitted to the counseling office in order for us to process your students' class registration. New student registration is by appointment only.

**Westlake High School Counseling Office** 

99 N 200 W Saratoga Springs 801-610-8816

Fax: 801-768-1098

**Alpine School District Office** 

575 North 100 East, American Fork 801-610-8400

#### August/September TH F М 19 20 21 Α В Α 24 25 26 27 28 В Α В Α В 2 3 31 1 4 Α В Α В Α 8 9 10 11 7 В В Α Α 14 15 16 17 18 В Α В Α В 21 22 23 24 25 Α В Α В Α 28 29 30 В В

#### Alpine School District 2015-16 AB Calendar

	October						
М	M T W TH F						
			1	2			
			Α	В			
5	6	7	8	9			
A	В	Α	В	A			
12	13	14	15	16			
В	Α	В	10	10			
19	20	21	22	23			
19	Α	В	Α	В			
26	27	28	29	30			
Α	В	Α	В	Α			

November								
М	Т	w	тн	F				
2	3	4	5	6				
В	Α	В	Α	В				
9	10	11	12	13				
Α	В	Α	В	Α				
16	17	18	19	20				
В	Α	В	Α	В				
23	24	25	26	27				
Α	В	25	20	21				
30								
A								

December							
М	M T W TH F						
	1	2	3	4			
	В	Α	В	Α			
7	8	9	10	11			
В	Α	В	Α	В			
14	15	16	17	18			
Α	В	Α	В	Α			
21	22	23	24	25			
28	29	30	31				

January							
M T W TH							
			1				
5	6	7	8				
Α	В	Α	В				
12	13	14	15				
В	Α	В	Α				
19	20	21	22				
В	Α	В	Α				
26	27	28	29				
Α	В	Α	В				
	5 A 12 B 19 B	T W  5 6 A B  12 13 B A  19 20 B A  26 27	T W TH  5 6 7 A B A 12 13 14 B A B 19 20 21 B A B 26 27 28				

February								
М	Т	w	тн	F				
1	2	3	4	5				
Α	В	Α	В	Α				
8	9	10	11	12				
В	Α	В	Α	В				
15	16	17	18	19				
13	Α	В	Α	В				
22	23	24	25	26				
Α	В	Α	В	Α				
29								
В								

March									
М	M T W TH F								
	1	2	3	4					
	Α	В	Α	В					
7	8	9	10	11					
	Α	В	Α	В					
14	15	16	17	18					
Α	В	Α	В	Α					
21	22	23	24	25					
В	Α	В	Α	В					
28	29	30	31						
Α	В	Α	В						

April									
М	M T W TH F								
			1 A						
4	5	6	7	8					
11	12	13	14	15					
В	Α	В	Α	В					
18	19	20	21	22					
Α	В	Α	В	A					
25	26	27	28	29					
В	Α	В	Α	В					

May							
М	Т	w	тн	F			
2	3	4	5	6			
Α	В	Α	В	Α			
9	10	11	12	13			
В	Α	В	Α	В			
16	17	18	19	20			
Α	В	Α	В	Α			
23	24	25	26	27			
В	Α	В	Α	В			
30	31						

1st Term

August 19 - October 23 A Days = 22 B Days = 22 Total Days = 44 2nd Term

October 26 - January 12 A Days = 22 B Days = 22 Teacher Comp = 1 Total Days = 45 3rd Term

January 13 - March 18 A Days = 23 B Days = 22 Total Days = 45 4th Term

March 21 - May 27 A Days = 22 B Days = 23 Teacher Comp = 1 Total Days = 46

Trimester 1

August 19, 2015 - November 13, 2015

Trimester 2

November 16, 2015 - February 26, 2016

Trimester 3

February 29, 2016 - May 27, 2016

August 14- Professional Development
August 17-18- Teacher Contract Days
August 18 - 7th/10th Grade Day (optional)
August 19- First Day of School
September 7- Labor Day
October 15-16- Fall Break
October 19- Professional Development
November 25- Teacher Comp. Day
November 26-27- Thanksgiving Break

Dec. 21 through Jan. 1- Christmas Break January 18- Martin Luther King Day February 15- Washington-Lincoln Day March 7- Professional Development April 4- Snow Make-up Day April 5- Teacher Comp. Day April 6-8- Spring Break May 27- Last Day of School May 30- Memorial Day

## Alpine School District NEW STUDENT REGISTRATION FORM



575 N 100 E American Fork, UT 84003 (801) 610-8400 Fax (801) 610-8516

Student's Name(Last)			(First)		(Middle)	(Known As)	
SSN# Date of Birth			Birth P	lace (City/State	e)		
(optional)  □Male □Female Grade Has  School Last Attended	•			_			
Student transferred from: Circle One WI	THIN DISTF	RICT	OUT OF	DISTRICT OU	JT OF STATE	OUT OF COUNTRY*	
*If out of country, which country?	*If out of country, which country? Entry date in USA						
Father's Email		N	/lother	s Email			
Student's Home Address							
Name of Parent or Legal Guardian				(City)		(State) (Zip)	
STUDENT LIVES WITH	505		01	C	ircle Primary Ph	one #	
(Write Names)	DOB	Foster	Step	HOME PHONE	CELL PHONE	WORK PHONE	
Father							
Mother							
Guardian							
Other							
Circle One  Yes No Has your child lived in the US for the last 3 years?  Yes No Has your child attended school in the US for the last 3 years?  Yes No Do you have legal custody of the child you are registering?  Yes No Is the child you are registering a foster child/ward of the court?  Yes No Does this child have an Individualized Education Plan or is he/she receiving Special Education Services?  Yes No Are you living with friends or relatives?  Yes No Has your child ever been suspended/expelled from school?  Yes No Is the primary language spoken in the home English? If no, what language is spoken?							
Who speaks the non-English language? _							
I attest by this signature I am the custodial parent or leg	gal guardian o	f the stude	ent above	. I acknowledge that	falsifying this record	! makes me subject to law.	
Parent/Guardian Signature					Date		
PLEASE TURN O	VER AN	ND FII	LL OI	JT BACK OF	THIS FOR	<u>M</u>	
	<u>OI</u>	FFICE (	JSE OI	<u>ILY</u>			
Teacher Track	Student #_			Date Enrolled _	Sta	rt Date	
Skyward - □NCLB □Schedule □Home	Room □A	dvisor		□Class List	ES	L Y or N	
Immunizations - □Complete □In Process						egal Docs	
Administrator Approval							

	eral Legislation is now requiring more detailed reporting for student ethnicity and race. As a result, Alpine School rict asks that you help us comply with this legislation by answering the following questions.
ETH	HNICITY: Is this student Hispanic/Latino?
	☐ Hispanic/Latino (a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture rigin, regardless of race.)
No	□ Not Hispanic/Latino
RAG	CE: What is this student's race? (Choose one or more)
	American Indian or Alaska Native (a person having origins in any of the original peoples of North, South or Centra America and who maintains tribal affiliation or community attachment)
	If checked, please indicate which Tribe or Band
	<b>Asian</b> (a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including; Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, The Philippine Islands, Thailand and Vietnam)
	Black or African American (a person having origins in any of the black racial groups of Africa)
	Native Hawaiian or Other Pacific Islander (a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands)
	White (a person having origins in any of the original peoples of Europe, the Middle East, or North Africa)
	I understand that the district is required to report the above information for all students, but I refuse to declare a race for my student. I understand that district personnel will do their best to determine my child's race and report that determination.

#### ALPINE SCHOOL DISTRICT GUARDIANSHIP STATUS

Under Utah Law 53A-2-202, a child is eligible to attend school if their parent or legal guardian resides within the school's boundaries. If the school is a closed school, exceptions may only be granted by applying through the "Out of Area Committee" at the Student Services Department in the District Office.

Please read carefully and select the statement below which best describes your relationship to the student whom you wish to register at this school. A separate form must be completed for each child you are registering.

Stua	ent's Na	ame: (Birth Certificate Name)
1.		_ I am a foster parent or proctor parent.
2.		I am the parent (birth or adopted) of this child and am not currently married to other parent, but I have been awarded Physical Legal Custody through the court.*
3.		I am not the parent (birth or adopted) of this child. I am a relative or friend. (Please choose one of the following)
	a.	I have been awarded legal guardianship of this child through the court. **
	b.	I have <u>not</u> been awarded legal guardianship of this child through the court.
4.		The above named child lives with both parents and I am the parent (birth or adopted) of this child.
5.		None of the above statements describe my relationship to this child. (Please describe your relationship to this child)
You	Name:	(Please print)
		(Freuse print)
You	_	ure: Date
ackn	. •	signing this document, I attest that the above information is true and correct. I e that any falsification of information makes me subject to penalty of law).
		is in complying with court orders, you <u>must</u> provide us with a copy of the most <b>court documents before your student can enroll in school</b> .

\*\* Verification of court order or DCFS placement must be provided prior to child being enrolled.

# Westlake High School Lux et Virtus "Light and Excellence"

Principal Gary Twitchell Assistant Principals \* Kristin Packer \* Scott Mansfield \* Chad Wilson \* Jared Huff

		Date	z:
Provious School Name:			
Phone:	Fax Number:	<del></del>	
Please Fax Ba	ck a copy of the Offic	ial Transcript	to: (801) 768-1098
	hat the student (s) named belicumulative academic records t		3
	<ul> <li>Official Sign</li> <li>Medical and Imm</li> <li>Standard 1</li> <li>Withdrawal Do</li> <li>Special Education</li> </ul>	unization Records est Scores ate and Grades	
Name:		DOB:	Grade:
Name:		DOB:	Grade:
without the parent's si	tion, transcripts cannot be w	suant to Utah la ithheld due to the / Counseling Offic a Johnson 00 West	w, Federal law and the Utah e failure of the student to pay
 Parent Signature		Than dea	O 1st O 2nd O 3rd



#### **UTAH SCHOOL IMMUNIZATION RECORD**

This record is part of the student's permanent school record (cumulative folder) as defined in Section 53A-11-304 of the Utah Statutory Code and shall transfer with the student's school record to any new school. The Utah Department of Health and local health departments shall have access to this record. This immunization record may be entered into the Utah Statewide Immunization Information System (USIIS).

Student Information										
Student Name				Gender	□ Male □ F	emale Date of Birth				
Name of Parent/Guardian										
Vaccine Information										
VACCINE	1 <sup>st</sup>	Record the mon	th, day, & year v 3 <sup>rd</sup>	accine was given <b>4</b> <sup>th</sup>	5 <sup>th</sup>	SCHOOL AND EARLY CHILDHOOD PROGRAM USE ONLY:				
DTP, DTaP, DT, Td, Tdap (D-Diphtheria, T-Tetanus, P-Pertussis, aP-acellular Pertussis)						ALL REQUIREMENTS MET date:      Adequately Immunized				
Tdap or Td Booster				Tdap is preferred f requirement, but T		Or Exemption was granted for:				
Polio						□ Medical (Expires* on:) □ Religious				
Haemophilus Influenzae b (Hib)						☐ Personal 2. Conditional Admission date:				
Pneumococcal						3. Not-in-Compliance date:  *If exemption is temporary, student is conditionally admitted; enter date in (2) and leave (1) blank.				
Measles, Mumps, and Rubella (MMR)*  1 <sup>st</sup> dose must be received on or after the 1 <sup>st</sup> birthday			* If vaccine is given in the combined form (MMR), enter the complete date in the appropriate MMR box.  ** If vaccine is given as a single antigen, enter the date(s) in the appropriate boxes.			Disease Verification: My child has history of the chickenpox disease and therefore, does not need the Varicella vaccine.  Signature of Parent/Guardian				
Measles (Rubeola, 10 day, red measles)**										
Mumps**										
Rubella (German measles, 3 day measles)**										
Hepatitis B (HBV)						Age of child at time of disease:				
Varicella (Chickenpox)  1 <sup>st</sup> dose must be received on or after the 1 <sup>st</sup> birthday.			If a student has history of the chickenpox disease, parent must sign to the right.			Utah Department of Health				
Hepatitis A (HAV) Must be received on or after the 1 <sup>st</sup> birthday.						Division of Community and Family Health Services Immunization Program 04/09				
<b>Record Source</b> : □ Physician □ Registe I have reviewed the records available ar				tudent has re	ceived the abo	www.immunize-utah.org (801)-538-9450				
Authorized Signature:				Date:		_ Title:				

INSTRUCTIONS: This form must be completed for enrollment in schools and early childhood programs.

Student Information: Fill in (print or type) student's name, gender, and date of birth, and name of parent/guardian.

#### Vaccine Information:

- a. The minimum required immunizations for school entry include (see interval table in the Immunization Guidebook for required spacing of doses):
  - 5 doses of DTaP/DT/Tdap 4 doses are acceptable, if the 4<sup>th</sup> dose was given after the 4<sup>th</sup> birthday; 3 doses of Td are required, if started after age 7 years.
  - 1 booster dose of Tdap or Td required for students born after July 1, 1993, prior to 7<sup>th</sup> grade entry.
  - 4 doses of Polio 3 doses are acceptable, if the 3<sup>rd</sup> dose was given after the 4<sup>th</sup> birthday.
  - 2 doses of Measles required for all students kindergarten through grade 12. The 1<sup>st</sup> dose of measles containing vaccine must be given on or after the 1<sup>st</sup> birthday.
  - **2 doses of Mumps** required for all students kindergarten through grade 12. The 1<sup>st</sup> dose of mumps containing vaccine must be given on or after the 1<sup>st</sup> birthday.
  - 2 doses of Rubella required for all students kindergarten through grade 12. The 1<sup>st</sup> dose of rubella containing vaccine must be given on or after the 1<sup>st</sup> birthday.
  - 3 doses of Hepatitis B required for students born after July 1, 1993, prior to entering kindergarten. Required for students born after July 1, 1993, prior to 7th grade entry.
  - 1 dose of Varicella (chickenpox) required for students born after July 1, 1996, prior to entering kindergarten. Required for students born after July 1, 1993, prior to <u>7<sup>th</sup></u> grade entry. The 1<sup>st</sup> dose must be given on or after the 1<sup>st</sup> birthday. Parental history of the disease is acceptable. Parent/guardian must sign on reverse side verifying history of chickenpox disease.
  - 2 doses of Hepatitis A required for students born after July 1, 1996, prior to entering kindergarten. The 1<sup>st</sup> dose of Hepatitis A must be given on or after the 1<sup>st</sup> birthday.
- b: Children enrolled in *Early Childhood Programs* must be immunized appropriately for their age for the following antigens:
  Diphtheria, Tetanus, Pertussis, Polio, Measles, Mumps, Rubella, Haemophilus Influenzae type b (Hib), Hepatitis A, Hepatitis B, Pneumococcal, and Varicella.
- c. Written proof is required to verify the student's immunizations. Any immunization record provided by a licensed physician, registered nurse, or public health official will be acceptable as written proof required to verify the student's immunizations.
- d. Transcribe the month, day, and year of each immunization received by the student into the appropriate box.

**Record Source**: Indicate source of original records.

Authorized Signature: This is the signature of the school or health personnel who verified the USIR against the source records.

#### School and Early Childhood Program Use Only:

1. ALL REQUIREMENTS MET: Requirements are met by either up-to-date immunizations on the first day of school **or** by obtaining a religious, personal, or permanent medical exemption. If all immunizations are up-to-date, enter the date for ALL REQUIREMENTS MET and check the box for "Adequately Immunized." If the student has an exemption, check the box for the type of exemption, enter the date for ALL REQUIREMENTS MET, and follow the Exemption Procedures. If the medical exemption is permanent, enter NA for expiry date. If the medical exemption is temporary, follow the instructions for CONDITIONAL ADMISSION and do not enter an ALL REQUIREMENTS MET date.

#### **Exemption Procedures:**

MEDICAL EXEMPTION: If a medical exemption is claimed, a Medical Exemption Form must be completed and signed by the student's licensed physician (Utah Statutory Code – Section 53A-11-302). The Medical Exemption Form may be obtained from the student's physician. It must indicate whether the exemption is for one or all immunizations. The WHITE and YELLOW copies will be given to the parent/guardian. The parent/guardian will present the WHITE copy to the school or early childhood program official. The WHITE copy must be attached to this record.

RELIGIOUS EXEMPTION: If a religious exemption is claimed, a Religious Exemption Form must be completed and signed by the parent/guardian. The Religious Exemption Form may be obtained from a local health department. A local health department representative must witness and sign the Religious Exemption Form giving the WHITE and YELLOW copies to the parent/guardian. The parent/guardian will present the WHITE copy to the school or early childhood program official. The WHITE copy must be attached to this record. The YELLOW copy is for the parent/guardian. The PINK copy will remain with the local health department.

<u>PERSONAL EXEMPTION</u>: If a personal exemption is claimed, a Personal Exemption Form must be completed and signed by the parent/guardian. The Personal Exemption Form may be obtained from a local health department. A local health department representative must witness and sign the Personal Exemption Form giving the WHITE and YELLOW copies to the parent/guardian. The parent/guardian will present the WHITE copy to the school or early childhood program official. The WHITE copy must be attached to this record. The YELLOW copy is for the parent/guardian. The PINK copy will remain with the local health department.

- 2. CONDITIONAL ADMISSION: If all requirements have not been met, but the student has received at least one dose of each required vaccine, enter "Conditional Admission" date and explain the process of completing the required immunizations to the parent/guardian. If a student has a temporary medical exemption they are eligible for CONDITIONAL ADMISSION. Enter the exemption expiry date and enter "Conditional Admission" date. Upon expiration of temporary status, immunizations will be required.
- 3. NOT-IN-COMPLIANCE: On the first day of school, if all requirements have not been met and the student is more than one month past due for any immunization, the student is Not-in-Compliance and must be excluded from school. Enter the "Not-in-Compliance" date. If the student subsequently completes all required immunizations, status can be changed to ALL REQUIREMENTS MET. Enter the date and check the box for "Adequately Immunized" and cross through the "Not-in-Compliance" date.

Disease Verification: Parent/quardian must sign on reverse side verifying history of chickenpox disease.



## Alpine School District Secondary Student Computer & Internet Use Permission Slip

		School:		
Name:	(Last,	First,	Middle)	Core Teacher (if applicable):
S	Student ID a	<b>#:</b>		Date:
District studen	t supports a It learning. <i>I</i>	nd encourag Alpine Schoo	ges the appro of District wil	ogy plays in the 21 <sup>st</sup> Century, Alpine School opriate and responsible use of technology in I take reasonable measures to protect students n educational objectives.
http:// Wide / is the i By sign follow policy.	policy.alping Area Networesponsibility ning below, the rules an Furthermor	edistrict.org rk Acceptaty y of the stud we (the pare d regulation re, we ackno	/policy/5225 ole Use Rule dent and par ent and stud as associated	e or may be obtained at any district school. It ent/guardian to understand the current policy.  ent) acknowledge we have read and agree to with the Alpine School District Acceptable Use are rules and regulations apply to both district
Stude	nt's Signature	:		Date:
				Date:
School	District net her Service:	work in all t	he follwing w	rant permission for my child to use the Alpine vays: Internet services, Student Email, Google docs, remain in effect unless changed explicitly by a
Paren	t/Guardian's \$	Signature:		Date:



#### Student Media Release—School/District/External Publications and Web

Dear Parents/Guardians,

From time to time, your child's name and/or photo might be considered for publication/display in a web page or publication, school/district created or other external publication (media outlet, etc.). Please take time to review the Information Release Form and select all appropriate options. If your preference changes during the year, you are responsible for contacting the school and completing a new form. If you have any other questions, please contact the school before signing.

Please initial in the box(es) below to indicate you agree to give permission.

OL DISTRICT WEB & PUBLICATION RELEASE: (Footions and web pages/websites, Facebook, Twitter, and ot	
 The school and district have permission to display my ch	nild's photo with first and last name attached.
I understand that this information will be available to an	nyone on the Internet/ World Wide Web.
Please note that this does not replace the District's Accesinternet services.	eptable Use Policy or imply permission to use
RNAL MEDIA WEB & PUBLICATION RELEASE: (For appers, radio, television, etc.)	or publication by media outlets such as
 External media outlets have permission to display my cl	hild's photo with first and last name attached.
 External media outlets have permission to interview my	child for newspaper or television.
By signing below, I verify that I understand the above re By leaving a box empty, I am indicating that I do not we preferences change during the school year, I will contact	ish for permission to be granted. If my
Parent/Legal Guardian Signature	Date
Child's Name (please print)	Child's Grade

Schools should keep the completed form on file at the school.

## **Apply Online!**

Free and Reduced Meal Application

Go to

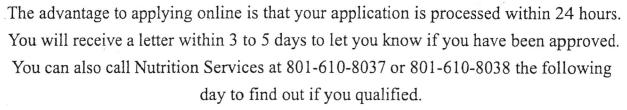
alpineschools.org

Departments

► Nutrition Services

Parents Zone

→ Online Free & Reduced Application



Paper applications are available at all school offices.

These will take up to 10 days to process.

### Easy Online Meal Payments



You can make payments to your student's meal account quickly and securely using MyPaymentsPlus.

Prepay with your credit card, debit card or e-check

Available 24/7 for your convenience

Free - no service fees

Free - access to purchase history and account balance information

Simply log on to www.MyPaymentsPlus.com and register to pay.