



Westlake High School

SCHOOL/COMMUNITY COUNCIL MEETING MINUTES

Thursday, September 5, 2019 – 5:00pm

Front Office Conference Room

Attending: Lynne Benham, Lori Blakesley, Mickelle Bos, Karin Brown, Natalie Clark, Nicolette Fike, Kelcy Furey, Joylin Lincoln, Kerrianna Sabey, Gary Twitchell, Kelly Woodrum

Excused: Erin Davis

The reading of minutes will no longer be read at each meeting. The council will be expected to read the minutes prior to the current meeting, where they will be motioned on and approved. It was agreed for the May 2019 minutes to be sent to the council members.

SCC Chairperson & SCC Vice-Chairperson

- Lynne Benham was nominated for the chairperson. This was seconded and approved.
- Mr. Twitchell nominated Ms. Bos to be the vice-chairperson. This was seconded and approved.

SCC Council Member Appointed Positions:

- Aprill Triggs, a Westlake SCC member is in the second year of her two-year term. She is in the boundary of Cedar Valley High School, but still has a student at Westlake. At one time, she expressed interest in continuing on Westlake's SCC. This would have to be appointed and approved by the council. Natalie Clark, secretary of the council, reached out to Aprill. We are waiting for a response back, before the council makes its decision. This agenda item was tabled to the next meeting.
- There are two faculty member positions—both of which are up for re-election. Mr. Twitchell is talking with his staff to see who would be interested. An update regarding this will be given at the next council meeting.

School LAND Trust Mini Training

- Council members are encouraged to watch the training video. The link will be emailed out to the council.

Trustlands Budget/Rollover

- Our anticipated Trustlands budget is \$246,000
- \$93,000 was rolled from 2018-19 school year
- Additional FTE was given from the district and they allowed a one-time rollover with our leftover FTE from last year—therefore, we will not need to use as much money to buy teacher's prep periods (1/7th). Mr. Twitchell is estimating roughly \$119,000 will be needed—not \$212,000.
- Currently, our student enrollment is approximately 2,450. We are expecting to level out somewhere in the ballpark of 2,400 students.
- We are still planning to use some of Trustlands money to pay for teacher Saturday collaboration, ACT prep, the sophomore practice ACT, instructional coaches, and student advocates—all of which are tied directly to the School Improvement Plan.
- There may be an amendment to Trustlands later in the year—but for right now we will stay with what has been approved, and let the dust settle.

ASD Assistance with Class Size Reduction

- Student numbers came in extremely higher than what was originally anticipated from ASD. They have given us assistance—even as of August. The following have been added to reduce class sizes:
 - 2 sections hourly math teacher
 - 6 sections hourly math teacher aide (will be used in larger classes)
 - 3 sections (.5) math teacher
 - 2 sections hourly biology teacher
 - 2 sections hourly bio-ag teacher

- 2 sections hourly world history teacher
- 2 sections hourly government & citizenship teacher
- 1 section hourly art teacher
- 2 sections hourly emergency tech teacher
- 1 additional tracker (has not been filled yet)

2019-20 New Hires

- Mr. Reini—Math
- Joe Schmolke—English/LIA
- Ms. Jolly—Social Studies
- Ms. Beagley—Agriculture
- Ms. Backus—Child Development
- Ms. Thomas—Dance
- Mr. Stack—Percussion
- Ms. Price—SPED (self-contained)
- Mr. Jackson & Ms. Wilkins are going to all new teacher classrooms, twice, by October 1st. This will help give instruction on how they can perform better or more efficiently, before they are officially evaluated later in the school year.

SCC Meeting Schedule

The meeting schedule for the 2019-20 school year are:

- September 5, 2019
- October 3, 2019
- November 7, 2019
- December 5, 2019
- February 6, 2020
- March 5, 2020
- May 7, 2020
- June 4, 2020

All meetings are at 5pm in the Westlake front conference room and are open to the public.

Rules of Order & Procedure

- A google doc will be created of the first draft of our SCC Rules of Order & Procedures. All members are encouraged to edit/correct it—where needed.

Items/Concerns from Council Members

- Do students have a sense of belonging to Westlake? Parents have expressed concern that our numbers are still too high and the ability for students to be involved in teams/groups are still lower than what was expected—even after the split. Westlake has 350 seniors and 160 juniors/sophomores, who are out of area from Cedar Valley High School. Seniors were given the choice to stay at Westlake last spring—that is the reason for the larger number of seniors. Mr. Twitchell has met with all 160 junior/sophomore students and parents, who are out of area. They have requested to be at Westlake for various reasons including, class offerings, athletics, counselor relationships, etc. He has also turned away over 110 requests.
- Class changes are very close to being done.
- AP tests can be paid online this year. The payment deadlines are different too. Notifications have been sent through emails and flyers given to students from AP teachers at Back to School Night. Mr. Miller will post all AP information to students Skyward. Mr. Twitchell will add this information in his weekly email. It will be added to our Facebook page, the website, and the weekly newsletter.
- Senior CCR's are starting. Counselors and our College & Career Center specialists will be meeting with each senior to make sure they are on track for graduation as well as helping them with college and career options.
- We do not have a council member from the Brookhaven Elementary area.

Next Meeting: Thursday, October 3, 2019 at 5pm.