



***For Office Use Only***  
**ALPINE SCHOOL DISTRICT**

**Administrator Checklist for Approval of Clubs**

Club Approved \_\_\_\_\_ Club Not Approved \_\_\_\_\_ School Year \_\_\_\_\_

Club's Charter, Constitution, Bylaws: Approved \_\_\_\_\_ Not Approved \_\_\_\_\_

Approved Name of Club: \_\_\_\_\_

Approved Advisor: \_\_\_\_\_

- Approved regular meeting dates, times, locations and purposes
- Parent permission forms will be completed for every student participating.
- Membership in clubs is limited to students who are currently attending the school.
- Completed and specific club constitution.
- Appropriate and relevant activities to the club's purpose. (If a non-school person is allowed to make a presentation to a club, copies of any written or media materials presented must be given to the school by 24 hours after the meeting.) Utah Code 53G-7-708 (3)(6)

**CURRICULAR CLUB VERIFICATION** – Does this club have:

- Subject matter is taught in a regular course;
- Subject matter concerns the body of courses as a whole;
- Participation is required for a particular course; or
- Participation results in academic credit.

Conditions or Comments:

I certify that this club follows District Policy and Guidelines:

Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

ALPINE SCHOOL DISTRICT  
**PARENT/GUARDIAN  
CLUB PARTICIPATION APPROVAL FORM**

(required for student membership in any club)  
Parents may call the school for any additional information if needed.

Student Name \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_

Name of Club \_\_\_\_\_

**PARENT CERTIFICATION**

As the parent/guardian of the student listed above, I give my permission for this student to be a member of the above named curriculum club.

I have read a copy of the club's approved application form, signed by the principal, which includes:

- a summary of the club's purpose, goals, and activities
- the name of the assigned faculty advisor
- the group's regular meeting dates, times, and locations

I understand that:

- copies of this club's Charter, Constitution, or Bylaws are available at the school
- the club's Charter, Constitution and Bylaws must be consistent with applicable state and federal regulations, and the club shall comply with all District policies
- copies of applicable laws, regulations, and policies are available at the school
- faculty sponsors will organize and direct the purpose and activities of the curriculum club

I understand that the school may verify my approval of my student's membership in this club

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

**STUDENT CERTIFICATION**

I certify that the above information is true and accurate, and that my parent/guardian personally signed this approval form

Student Signature \_\_\_\_\_ Date \_\_\_\_\_