



Westlake High School

SCHOOL/COMMUNITY COUNCIL MEETING MINUTES

Thursday, February 6, 2020 – 5:15pm

WHS Front Office Conference Room

Attending: DeAnn Anderton, Lynne Benham, Mickelle Bos, Karin Brown, Whitney Child, Natalie Clark, Nicolette Fike, Kelcy Furey, Julie King, Gary Twitchell

Lynne Benham welcomed the group to the February meeting. The motion was made for approval of the December 2019 minutes. It was seconded and approved.

Stakeholder Report

- A copy of the 2019-20 Stakeholder Report was given to each council member. Mr. Twitchell thanked them for their service and cooperation regarding the School Land Trust. That money has helped in several areas.
- The Stakeholder Report is posted on our website for anyone who wants it.

February 14, 2020—Valentine’s Day

- There is a company donating approximately 18,000 pieces of chocolate candy. StudCo and HOPE Squad are putting together a little bag for each student at Westlake. They will be handed out on Valentine’s Day. We want to ensure that all students feel they belong. 😊

“Every Brilliant Thing” Performance

- The play, “Every Brilliant Thing” will be shown in the auditorium on February 14th at 9:10am.
- Students must opt-in, with a parent signature, to see the performance.
- A full disclosure will be given to the classes/students who are involved.

2020-21 Trustland Proposal

Goal #1:

Westlake High School will achieve a graduation rate of 92% or higher at the end of the 2019-20 school year and prepare students for post high school opportunities.

Action Steps:

1. Aides will be hired to work with at-risk students. They will monitor student progress toward graduation and help students find success in their current courses by working directly with the students.
2. Aides will be hired to assist students in the Credit Recovery Center. They will provide tutoring for on-line courses, proctor student testing, and monitor student progress toward credit recovery.
3. Teachers will be provided training to develop best practices regarding student interaction and providing formative feedback to students. Formative Feedback is shown to have a .72 Effect Size on student learning.
4. Teachers preparatory periods will be purchased to reduce class sizes and allow teachers to increase one-on-one interactions

Expenditures:

- Hiring Advocates and Credit Recovery Aides: \$140,000
- Summer Collaboration: \$ 26,221
- Purchase of 16 Prep Periods (1/7ths) Approximately 2.5 FTE: \$185,239
- Total Expenditures: \$351,460
- Propose rolling \$60,000 2019-20 Trustlands

Goal #2

Westlake will increase proficiency rates by a minimum of 1% on ASPIRE. Westlake has also set a goal of: (1) 15% of seniors enrolled in an A.P. or Concurrent Enrollment class, (2) 90% of students enrolled in A.P. taking the A.P. test, (3) A 70% pass rate on A.P. tests. Non-ASPIRE related courses and non-A.P. courses have set goals for improvement based on Student Learning Outcomes (SLO's). Improved SLO proficiency will be used to assess improvement for Non-ASPIRE and Non-AP courses. Westlake will prepare students for the ACT and help students be more successful when they take the ACT. Westlake has set a goal to increase the percentage of students taking the ACT and increase the average Westlake composite score for the 2019-20 school year.

Action Steps:

1. The Counseling Center will purchase ACT preparatory materials.
2. These will be disseminated to personnel who are preparing students for the ACT.
3. A practice ACT test will be administered to all sophomores. It will be scored and reviewed with students by classroom teachers.
4. ACT prep classes will be offered and taught after school.
5. Laptops or Chromebooks will be purchased and made available for classroom use to enhance student learning.
6. At the end of the year, teachers will submit a summary of how the equipment and software benefited students. The summary will include baseline data compared to baseline data from previous years.

Step 7: Funds will be allocated to provide teachers professional development time so they can keep current on best teaching practices. Professional development could include: seminars, conferences and professional learning community collaboration. Examples of past approved conferences are: A.P. conferences, BYU Literacy Conference, Utah STEM conference, etc.

Step 8: Teachers will apply for professional development funds through the Leadership Committee.

The following criteria will be used for determining allocations:

- a. What is the nature of the professional development?
- b. What are the targeted student learning outcomes?
- c. How will the student learning outcomes be measured?
- d. How do the student learning outcomes tie to the school improvement plan?
- e. What is the time frame for the professional development (date and times)?
- f. If teachers apply for professional learning collaboration time, then Teachers will be encouraged to meet in 7 hour blocks of time in the summer and on Saturdays during the school year.

Expenditures:

\$0 from Trustlands

- Act Prep Materials and ACT prep tutoring: \$20,000 out Comp Guidance and Fund 21
- Laptops/Chromebooks \$36,000 out of Admin Tech Funds
- Software: \$20,000 out of Admin Tech
- AP Conferences \$2,000 out of AP Funds
- Other Conferences: \$6,000 out of Fund 21
- Collaboration: \$14,000 out of Fund 21
- Total: \$96,000
- Mr. Twitchell will send out a written proposal to the council for a preliminary vote.
- We will officially vote on the 2020-21 Trustland budget at our meeting in March.

Financial Update/Wish List

- We are financially solvent this year. A list from faculty and staff has been created of items that are needed, upgrades/improvements, and wants. The administrative team has reviewed all of them. Reasonable items have been considered, and there are several things that are already in the works.
- We would also like to focus our attention developing the Wellness Center (funded by IM Technologies) and a more effective literacy/reading program.

Next Meeting: Thursday, March 5, 2020 @ 5:15pm