



## Introduction and Purpose

ASD provides technology resources for student use 1) to promote student learning by facilitating communication, collaboration, creativity, and critical thinking; and 2) to prepare for success in life and work by providing students with knowledge and skills regarding the safe and appropriate use of technology resources. This agreement contains rules and guidelines for the acceptable and responsible use of technology resources. Technology resources include, but are not limited to, the internet and district network, computer or online devices, learning and productivity software (including student email; productivity tools; learning software licensing; online textbooks; and school, district, or state learning platforms), and school, district, or state provided online resources, sites, or forums.

## Filtering and Monitoring

As required by the Children's Internet Protection Act ([CIPA](#)), and to provide a safe online experience, content filtering and monitoring technology is used to restrict access to unacceptable materials on all internet access provided by ASD. However, no web filtering technology is 100% safe. If inappropriate material comes through the filter, a student would be expected to immediately terminate viewing the content and notify a school official.

ASD has the right to monitor, inspect, copy, review and store all usage of ASD technology resources including transmitted and received information at any time and without prior notice.

## Privilege

The use of technology resources is a privilege, not a right. Students who violate the terms of this agreement, other policy, or applicable laws may be subject to district disciplinary action including suspension and expulsion, loss of technology privileges, or legal action depending on the nature of the infraction. The principal, teacher/supervisor or systems administrator may limit, suspend, or revoke access to technology resources at any time.

## Student Data Privacy

In order to facilitate access to learning software, ASD follows applicable policy, state, and federal law concerning sharing student information as outlined at <http://alpineschools.org/student-data-privacy>. To facilitate access to learning tools, parents grant consent to disclose the following subset of Directory Information to software application providers, under the terms of the provider's privacy agreement:

- Student first name
- Student last name
- Student district generated email

Parents and students recognize that a student email, as well as other applications, exist to facilitate communication with others. ASD is not responsible for the content shared by students (such as student work, student photo, etc.), even if students share information beyond the scope of this permission form, the Directory Information consent, or media release documents. Parents also agree to protect and hold confidential any student information they may see shared with their student from other students. In Alpine, we support parents being involved with their student's educational experience including monitoring of students accounts.

## Technology Usage Code of Conduct

When using ASD technology resources on or off ASD property, students must follow the same rules, regulations, and policies that apply to interactions within the school. If the language, actions, or images would not be appropriate in the classroom, they are not appropriate when using ASD technology resources. These rules include, but are not limited to:

**Be Polite and Respectful** - Never send, or encourage others to send abusive messages.

**Use Appropriate Language, Graphics, and Online Materials** - Do not access, transmit, copy, or create material or messages that are inappropriate, illegal, or obscene. "Inappropriate" material includes, but is not limited to:

- Swearing, vulgarities, suggestive, obscene, belligerent, defamatory, demeaning, or abusive language of any kind
- Pornographic material

- Any materials reflecting adversely upon individuals because of their race, creed, national origin, ancestry, sexual orientation, gender, or occupation
- Material meant to harass or cyber-bully
- Design or detailed information pertaining to explosive devices, criminal activities or terrorist acts
- Gambling material or sites
- Stolen materials; information used to cheat on school assignments or tests; commercial activities including product advertisement; illegal copies of copyrighted work
- Spam, chain letters, or other mass unsolicited mailings
- Material that disrupts the educational environment

**Use Technology Resources for Educational Purposes** - Technology resources provided by ASD are intended primarily for educational use. All educational and other uses must adhere to guidelines in this agreement, other district policy, and applicable laws pertaining to acceptable use.

- Technology resources should not be used for political involvement or political activities.
- Technology resources should also not be used to support commercial purposes or other efforts for a student or other individual to make money.

**Use Safe Practices to Protect Online Security** - These practices include the following.

- **Use only assigned accounts.** Do not use another individual's account or log onto any system with an account other than your own.
- **Protect passwords.** Never view, use, or copy other's passwords or share your passwords with others. If you suspect someone has discovered your password, change it immediately and notify your teacher or administrator.
- **No "hacking" or vandalism.** Do not access, modify, delete, destroy, or damage data, networks, or other resources or property that does not belong to you without clear permission of the owner. This also includes, but is not limited to abusive overloading of data on the server, use of the network in any way that would disrupt network use by others, or the uploading, downloading or creation of computer viruses.
- **Do not bypass security or safety systems.** Do not manipulate, reconfigure or change district hardware, software or network settings with the intent of bypassing controls or monitoring technology. This includes, but is not limited to the following:
  - Downloading, uploading, installing or executing applications (including use of VPNs), programs or software not authorized for student use
  - Customizing computer settings without authorization
  - Erasing, expiring, or resetting usage history without prior consent
  - Copying system or curriculum programs or files from a computer or the network without permission
- **Do Not Distribute or Post Private Information.** This includes home address, personal phone numbers, names, passwords, credit card numbers, student id, social security number, etc. When publishing on the internet using ASD technology resources, students must work under the guidance of a sponsoring teacher according to permissions in media and directory information releases.

**Report Problems with Technology Resources** - Students must report all security concerns, inappropriate content, or misuse of ASD technology resources immediately to the principal, teacher, supervisor, or systems administrator.

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## Student Statement of Agreement

*I have reviewed this Acceptable Use Agreement and agree to comply with the conditions of acceptable use and to report any misuse of ASD technology resources to the appropriate teacher or administrator. I understand any violations of the above provisions may result in the loss of use of ASD technology resources and may result in further disciplinary action, including but not limited to, suspension or expulsion, and/or referral to legal authorities.*

## Parent or Guardian Statement of Consent

*As the parent or legal guardian, I have read this Acceptable Use Agreement and understand the terms and conditions of use that my student must follow. I also understand that Internet services provided by ASD are filtered and that the use of ASD technology resources may be monitored. I understand my child may be disciplined for inappropriate or unacceptable use of ASD technology resources.*

## Indication of Agreement

As part of the annual online registration process, parents/guardians indicate agreement on behalf of themselves and their students to abide by the terms of this document.