



Westlake High School  
**SCHOOL/COMMUNITY COUNCIL MEETING MINUTES**  
Thursday, March 6, 2025 – 5pm  
Front Office Conference Room

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1. Jennifer Southwick welcomed the group to the March meeting. The minutes from the February 13, 2025 meeting were reviewed and approved.

2. Action Items

- One of our Science Research classes surveyed 228 students for a science experiment. Out of those students, the overall feeling is that students feel safe while attending school at Westlake and their overall experience is positive. Dr. Smith shared the results with the council.
- 2025-26 Parent/Teacher Conference Hour Discussion
  - The council would like to keep the Back to School Night that happens before school begins in August.
  - Could the November PTC be a hybrid? Possibly have part of the time (3-6pm) in person, and the other 2 hours (6-8pm) by appointment? They would like to keep the February PTC by appointment only.
- Parking Issues
  - Mr. Wilkes would like to survey the parents as to how they would like to see student parking at Westlake.
  - Survey Options:
    - No Sophomores allowed to park at Westlake during school hours
    - Carpool Parking—have a parking lot designated to those who carpool together
    - Only sell 800 spots (the number of spots we have available to students)

3. Trip Approvals (SCC councils approve trip itinerary's only)

- There are not any trip approvals this month

4. Meet Principal Matt King

- Mr. Matt King, new principal of Westlake High, introduced himself to the council. We are excited to have him as part of the Thunder Family! He will begin July 2025.

5. Trustland Goals & Approval

- The proposed allocation for the 2025-26 school year is \$481,000.
- Goal #1
  - Goal: Westlake will achieve a graduation rate of 95% or higher at the end of the 2025-26 school year.
  - Measurements: Westlake's graduation rate will be measured using the reported graduation rate from the State BOE.
  - Action Plan and Expenditures:
    - 10 aides/advocates will be hired to work with at-risk students. They will help these students by monitoring their progress toward graduation by

focusing on attendance, grades, parental involvement, and teacher/student relationships. These advocates will be paid from Trustland Funds.

- Two aides will be hired to assist students in the Credit Recovery Center. They will help students with online courses, proctor student testing, and monitor their progress. Both aides will be paid from Trustland Funds.
- 15 teacher preparatory periods will be purchased to reduce class sizes, thus increasing the opportunity for more one-to-one interactions between teacher and student. A smaller teacher/student ratio will also allow more time for teachers to work with parents. These preparatory periods will be paid from Trustland Funds.
- Our plan aligns with the Alpine TSSA program from student wellness using counselors, psychologists, and behavior specialists.
- Professional Development opportunities that align with our graduation goals and action steps will be provided for faculty members to attend. These opportunities will be paid from Trustland Funds.
- Technology and supplies such as Chromebooks, calculators, T.V.'s, Apple T.V.'s, printers, content related software, books, videos, and content related subscriptions for teachers to help students graduate will be provided. This will be paid from Trustland Funds.

- Goal #2

- Goal: Westlake will increase College and Career Readiness by increasing test scores and student participation in relevant classes and programs as outlined below.
- Measurements: Westlake's College and Career Readiness will be tracked over a three-year period (24/25 - 26/27) and will be measured by: (1) Increase the percentage of students who complete at least one of the following programs (AP, Concurrent Enrollment, MTECH, CTE Pathways, Performing Arts Pathways) by 2% from the first year. (2) Increase the percentage of students who scored 18+ on the ACT to 71% by the end of the third year. (3) Increase the AP test-taken pass rate to 75% by the end of the third year. (4) Increase the percentage of students who complete a CTE pathways program to 8% by the end of the third year. Increase the percentage of students who receive a State CTE Skills Certification to 65% by the end of the third year. (5) Increase the percentage of students who complete the Performing Arts Pathways by 2% from the first year. (6) Increase the percentage of students who receive the Utah State Seal of Biliteracy by 2% from the first year.
- Action Plan and Expenditures:
  - Professional Development opportunities that align with our graduation goals and action steps will be provided for faculty members to attend. These opportunities will be paid from Trustland Funds.
  - Recognition awards will be given to students to celebrate their success in at least one of the goals. This will be paid from TSSA.
  - Aides will be provided to SPED students to help fulfill 504 and IEP accommodations. This will be paid from TSSA.
  - Increasing parent/student education and awareness about AP, CE, CTE, MTECH, Performing Arts, and Seal of Biliteracy by improving the current

podcast, creating videos, hosting parent/student night, and through school assemblies. This will be paid from Trustlands.

- Providing Field Trip and & “hands-on” opportunities to accomplish this goal. This will be paid from Trustlands.
  - Technology and supplies such as Chromebooks, calculators, T.V.’s, Apple T.V.’s, content related software, books, videos, and content related subscriptions for teachers to help students move toward graduation. This will be paid from Trustland Funds.
- Goal #3
    - Goal: Westlake will improve its MLL graduation rate by focusing on the steps outlined below.
    - Measurements: Westlake will increase its MLL graduation rate by: (1) Increasing the percentage of CORE classes passed by this student group by 1% from the previous year. (2) Increase this student group’s attendance rate (% of classes attended) by 1% from the previous year. This data will be used as a baseline to track the future progress of these students.
    - Action Plan & Expenditure:
      - Two advocates will be hired to work with MLL students and their parents during the school day and evening. This will be paid from Trustlands.
      - A monthly outreach night for our MLL parents will be hosted to empower them with the knowledge and skills they need to help their students graduate by making the most informed decisions for their children and advocating for them. This will be paid from TSSA.
      - Technology and supplies such as Chromebooks, calculators, T.V.’s, Apple T.V.’s, content related software, books, videos, and content related subscriptions for teachers to help students move toward graduation. This will be paid from Trustland Funds.
      - A 10-member task force that focuses on MLL graduation will be created. They will meet once a month to discuss solutions to help MLL students graduate, pass classes, and attend their classes. This will be paid from Trustlands.

The council would like to see a dollar amount next to each goal. Dr. Smith will email the final plan for approval.

#### 6. Items from Council Members

- Can arena scheduling NOT be for sophomores?
- Cell phone policy? This is in the very early stages. This will need to be discussed and talked through with Principal King to see if this is something Westlake will pursue.
- How many seats are up for election next year? Natalie will come with that information at our next meeting.

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Next Meeting: Thursday, May 1, 2025 @ 5pm